2014
QUARTERLY REPORT
EXECUTIVE SUMMARY
FIRST QUARTER

2014 Quarterly Report – First Quarter
Executive Summary

The City of St. Albert 2014 Corporate Quarterly Report – Quarter One is provided to meet Council's need for regular and formal communication from the City Manager. The report provides pertinent information on progress related to Council's Goals and Priorities.

In February 2014, Council approved their Goals and Priorities for the next four years. There are 27 goals with 81 priorities established for the six Council Strategic Outcomes:

- Cultivate Economic Prosperity
- Cultivate a Historic, Creative and Active Community
- Cultivate a Green Community
- Cultivate Excellence in Government
- Cultivate Sustainable Infrastructure and Services
- Cultivate a Safe, Healthy and Inclusive Community

Additionally, the report provides status updates for 105 major projects currently in progress. These major projects include activities identified in implementation plans of the Master Plans and Long Term Department Plans; activities initiated through Council Directive, Legislative Requirement, Governance and Capital Projects; as well as department-level continuous improvement initiatives, and corporate improvement initiatives. The Financial Summary is also part of Quarter One Report and an online performance dashboard can be accessed through the City's website or the following link:

StATRACKER - Performance Dashboard - City of St. Albert

Quarter One Progress Update

The following section provides an overview of progress made in Quarter One 2014 towards Council's Goals and Priorities. For a more detailed progress update, please review the 2014 Quarterly Report – Council Goals and Priorities and Major Projects Status Update.

Outcome: Cultivate Economic Prosperity

A diversified, robust and resilient economic foundation to support growth and community service delivery.

Quarter One Activities include:

- Administration prepared a request for proposal to hire a consultant to develop a report that will identify servicing requirements and funding opportunities to

address Council's priority to explore front-end servicing of lands for commercial and industrial development.

- Retail and Hotel Demand studies were completed and distributed to potential investors.
- Work continued on the Employment Lands Plan Framework with servicing costs identified and benchmark research completed.
- Administration continued to work on a number of downtown related projects, including:
    - Downtown District Update
    - Downtown Parking Strategy
    - Downtown Approaches Study
    - Downtown Pilot Projects
        - Pop-up patios from June to October
        - Angle Parking on Perron Street from June 2014 to June 2015

Outcome: Cultivate a Historic, Creative and Active Community

A vibrant and involved community with a variety of culture, recreation and heritage opportunities.

Quarter One activities include:

- Administration engaged the St. Albert Fire Union to organize the Family Day celebration in February. The City provided organizational and financial support for the event with approximately 3,000 people in attendance and eight organized activities, including hot dog and hot chocolate stations. The Heritage Lakes Community Association also hosted a Family Day event with approximately 400 people in attendance.
- Planning continued for the cultural walk/wall of fame. Once completed, the walk/wall of fame will recognize individuals or groups who have made a significant contribution to St. Albert's cultural community.
- Planning continued for the Amplify Youth Festival, which will take place on October 17 and 18 at the Enjoy Centre. The public launch is planned to take place on May 6 with registration opening on May 7. The website for the Youth Festival has been launched.
- Work on the Founder's walk continued. The project has been split into two phases with design to take place in 2014 and construction in 2015.

Outcome: Cultivate a Green Community

A healthy natural environment for future generations that preserves and promotes enjoyment, conservation and responsible development.

Quarter One activities include:

- Administration presented the updated Environmental Master Plan to Council on March 24 for comment and will be bringing it back to Council on May 5 for approval.

- Planning continued for the former Public Works Yard remediation program to remove approximately 2,000 cubic meters of salt contaminated soil at the former Public Works site. The tender documents for the project were drafted and will be released in Quarter Two.
- Planning is underway to expand the organic collection program to elementary schools starting in September 2014.
- A pilot program to attract a bat population as a natural way to reduce mosquitoes was planned in Quarter One and is scheduled to be launched on Public Works Day on May 24.
- Planning took place for a number of community events, including:
    - Garbage Can Contest
    - Partners in Park
    - Clean and Green RiverFest
    - Arbour Day
    - City Wide Clean Up

Outcome: Cultivate Excellence in Government

A responsive, accountable government that delivers value to the community.

Quarter One activities include:

- Administration commenced the 2014 Continuous Improvement Program with three projects:
    - Development Application Process Review – The purpose of this project is to review the existing development applications process and identify any inefficiencies and create a more user friendly process. The project plan was approved by the City Manager and a kick-off team meeting took place.
    - Public Communication, Consultation and Engagement – This project is building upon the 2013 project by establishing a clear continuum of protocols, expectations and modern techniques to allow for more enhanced public communication, consultation and engagement. Development of a project schedule took place in Quarter One along with research into best practices.
    - Service Levels Benchmarking – The purpose of this project is to complete comparative analysis for City service level standards, with a focus on developing an inventory of all external City services, reviewing standards, benchmarking and performing cost analysis. This is a two-year project. The project plan was developed and approved by the City Manager. A project team meeting took place to start the project.
    - Memorandum of Understanding with Sturgeon County – In February the Intermunicipal Affairs Committee, comprising the two Councils, met to determine their joint priorities. In March, Council directed Administration to provide a comprehensive review of a proposed Memorandum Of Understanding (MOU). The MOU will return for Council's consideration in May 2014.

- Administration initiated the Community Sustainability Public Engagement Project "Cultivate our Future." A terms of reference for a Council-led Committee was approved by Council. In Quarter Two the Council members of the Committee will interview and select five members of the public for appointment to the Committee and monthly meetings will be initiated. The Committee will work with Administration and consultants on developing and implementing the public engagement plan and reviewing the input from residents in a summary document. The Committee will use this information to draft a community vision, values and pillars of sustainability for review by Council and the public by Quarter Four.
- Administration proceeded with planning for the Council approved Community Satisfaction and Public Opinion Plan.
    - Community Focus Groups – Research and planning took place to provide residents with an opportunity to provide input into Council's Goals and Priorities. The session will take place on June 4. Summary from this session will be used by Council during their June 12 strategic planning session.
    - Online Citizen Budget Tool – Research and planning took place to source a tool that will provide residents an opportunity to share their views on how their tax assessment dollars should be allocated and to what services. The online public input activity is planned for over the summer. The final report of this tool will be available in September for Council's consideration when reviewing the proposed budget.

Outcome: Cultivate Sustainable Infrastructure and Services

A growing community that has balanced development and management of civic facilities, transportation networks and related services.

Quarter One activities include:

- Administration proceeded with planning for the Safe Journeys to School initiative, which will provide a comprehensive review of various activities, infrastructure and measures that address an overall community approach to enhance student travel safety. A Public Steering Committee was selected and a consulting firm is being procured. The project activities will start in May.
- Research and planning continued on the development of the Smart City Master Plan and Smart City Alliance, including a draft MOU with the Alliance partners for announcing the establishment of the Alliance in April. Planning also commenced for a Smart City symposium to be held in September.
- Administration selected a contractor to complete the Functional Plan for the 50+ Club Building. The plan is anticipated to be completed by Quarter Three and the project by June 2015.

Outcome: Cultivate A Safe, Healthy and Inclusive Community

A community that provides opportunities for everyone to realize their potential in a thinking, caring and connected way.

Quarter One activities include:

- Administration proceeded with planning for the Safe Journeys to School initiative, which will provide a comprehensive review of various activities, infrastructure and measures that address an overall community approach to enhance student travel safety. A Public Steering Committee was selected and a consulting firm is being procured. The project activities will start in May.
- Administration created a workplan for development of the City's Emergency Plans. A new staff member was hired and the work on this plan will commence once the new employee starts.
- Administration selected a contractor to complete the Functional Plan for the 50+ Club Building. The plan is anticipated to be completed by Quarter Three and the project by June 2015.
- Administration, along with the Mountain Bike Skills Park Advisory Committee and St. Albert Bike association, implemented a thorough public engagement process to assist Administration in determining a final site location. In March, Council approved the 43R Riel Drive site and authorized construction pending the successful outcome of a natural area assessment.

Performance Indicators

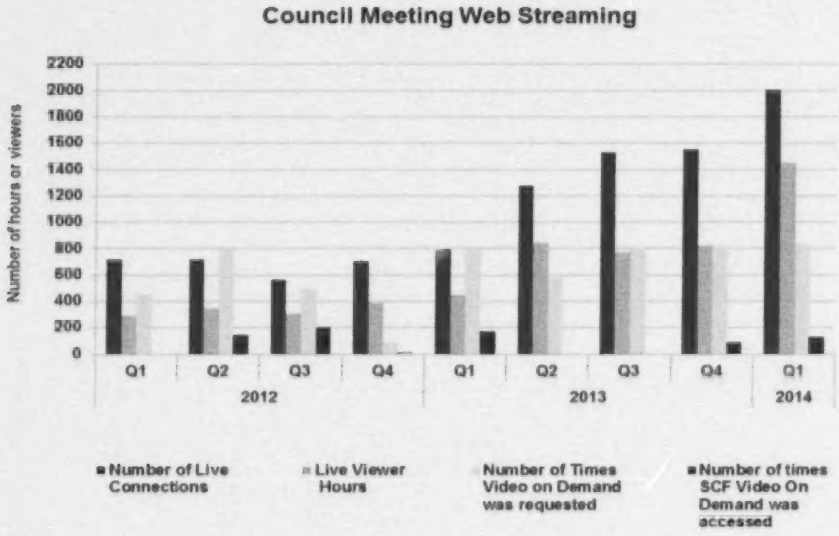
An online performance dashboard provides an update on a number of corporate performance indicators organized in four categories. The online dashboard can be accessed on the City's website or via the following link:

StATRACKER - Performance Dashboard - City of St. Albert

The following are additional performance indicators of interest to Council:

Council Meeting Web Streaming

In Quarter One, the Council Meeting Web Streaming increased by 29 per cent with 2,002 connections made to the live web streaming of 11 Council meetings compared to Quarter Four 2013.

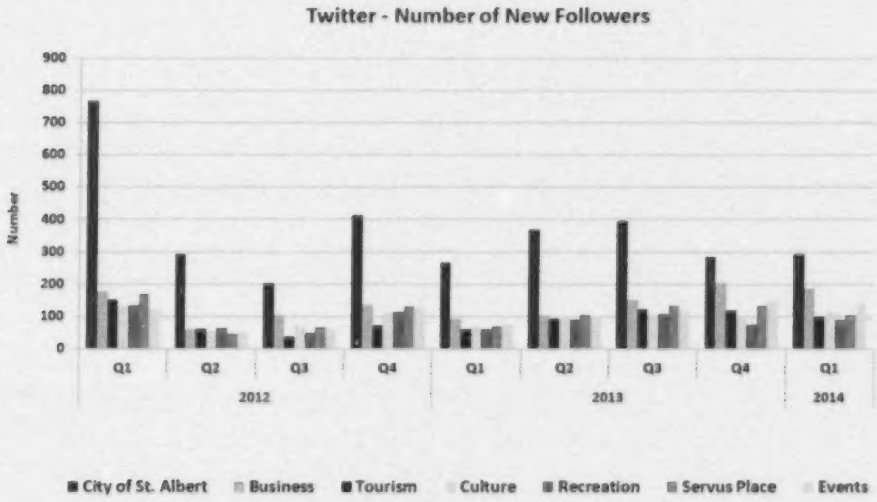


City Website

In Quarter One, City website page views increased by 12 per cent. The most heavily used sections during the first quarter were Transit, Career Opportunities, Fountain Park Recreation Centre, Online Services, Community and Government.

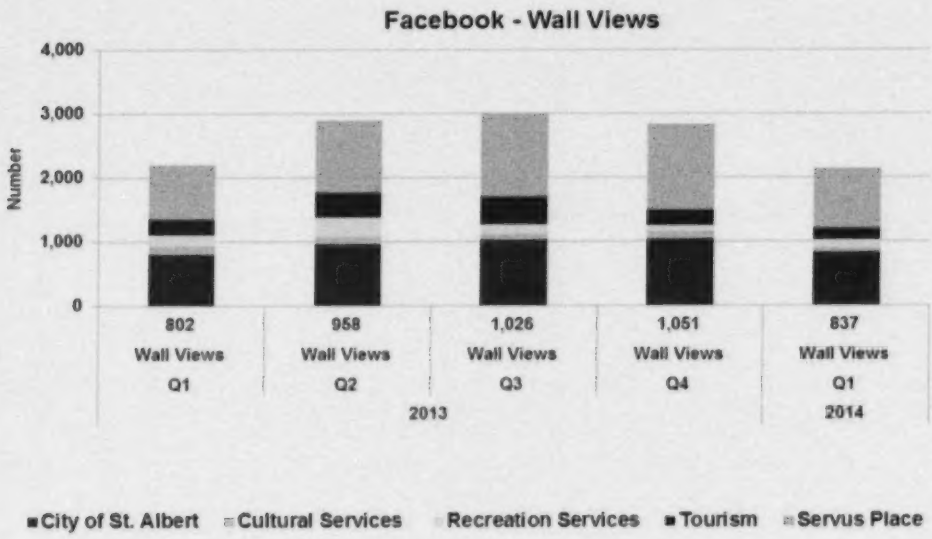
Twitter

In Quarter One, a total of 1,395 Tweets were sent out by City staff across all seven existing channels. These seven Twitter channels were also bolstered by 1,025 new followers. At the end of the quarter, there were 8,306 followers of all City channels.



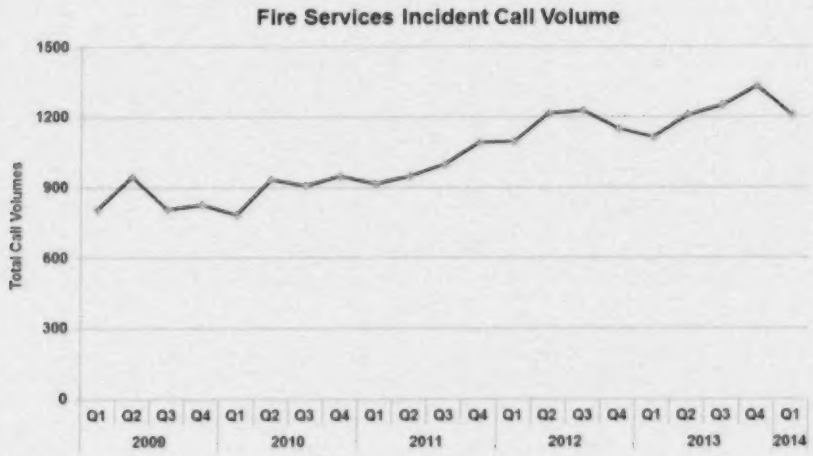
Facebook Wall Views

In Quarter One, Wall Views increased by 4 per cent compared to Quarter One 2013. The City's Facebook pages received 223 new page likes and 2,142 Wall Views in the quarter.



Fire Services Incident Call Volume

The Incident Call Volume increased slightly in Quarter One 2014 compared to Quarter One 2013.

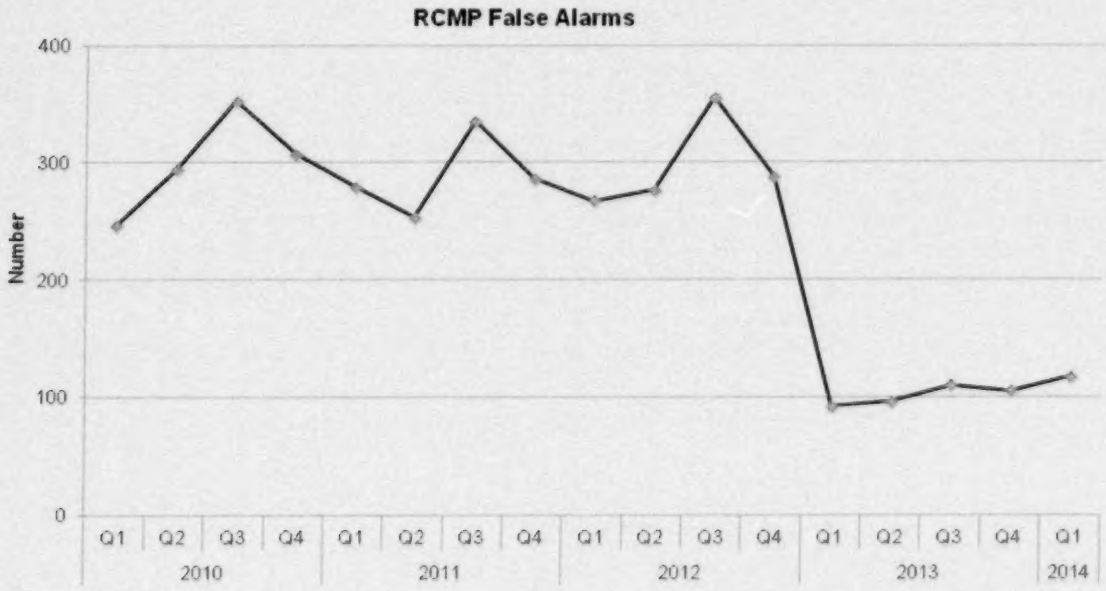


Fire Dollar Loss per Assessed Value

In Quarter One, fire dollar loss per assessed value decreased compared to Quarter Four 2013.

False Alarms

The new bylaw amendments became effective on January 1, 2013, which resulted in a significant decrease in False Alarms. In 2012 there were 1,186 false alarms. In 2013, there were 403 false alarms, a 66 per cent decrease in reported false alarms compared to 2012. Although there has been a slight increase over the last few quarters, the numbers are still significantly lower than in previous years. It was estimated in 2012 that each false alarm cost approximately $82. This equates to an approximate savings of $64,00 in policing resources, which could be diverted back to other policing areas.



Major Projects Status Update
In addition to Council Goals and Priorities, Administration has 105 major projects in progress, including:

- Campbell dog Friendly Park – The public consultation and design were completed. The park's construction is planned for 2014.
- City Sports Field Rehabilitation Program – Council approved $220,000 to rehabilitate Lorne Akins field. The contract was awarded in Quarter One and construction will take place in 2014.
- Community Reporting App – Preparation work was completed, including testing of the app, which enables residents to report issues using their smart phone, tablet or computer. Public launch of the app is planned for April.
- Implementation of the Corporate Training and Development Plan – The City's Corporate Training and Development Budget was centralized for Quarter One 2014 with ongoing efforts to utilize the budget appropriately and effectively while building organizational capacity.
- Website Rationalization – The website team selected a vendor to implement the website strategy and to develop the new integrated website for the City by Quarter Three 2014.
- StATRACKER Online Performance Dashboard – The dashboard was launched on February 24 as part of the 2013 Continuous Improvement program. The dashboard is updated quarterly, depending on the availability of the data, as part of the Quarterly Report presentation to Council.

For a more detailed progress update for Quarter One Council Goals and Priorities and Major Projects and Financial Summary, access the 2014 Quarterly Report, Council Goals and Priorities and Major Projects Status Update.

2014
FINANCIAL SUMMARY
FIRST QUARTER

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FINANCIAL REPORT

Executive Summary

Budget Position

Municipal Operating Budget (Page 6)

Municipal Operating Revenue

- $12.3 million in operating revenue recognized as at March 31, 2014, which is 26 per cent of budgeted revenue. Forecasting $48.0 million of revenue, excluding municipal property taxes, to be collected by the end of the fiscal year, which is $296 thousand higher than budget. The City does not record the 2014 Municipal Property Taxes into revenue until the Tax Bylaw is approved in May. At March 31, 2014 the $85 million budgeted Net Draw on Tax Levy is the Municipal Property Tax.

Municipal Operating Expenditure

- $35.8 million spent as at March 31, 2014, which is 27 per cent of budgeted expense. Forecasting $133.3 million to be expended by the end of the fiscal year, which is $563 thousand higher than budget.

While Administration has worked diligently to ensure service levels are maintained within approved limits, the first three months have resulted in a forecasted year-end deficit of $267 thousand. As the City is only in its first three months of the fiscal year, this is viewed and considered at a preliminary level. Administration will continue to monitor both the revenues and expenditures to ensure that the City stays in line with budget.

The increase in forecasted annual revenue is the result of several factors. Planning & Engineering is forecasting the largest increase at $258 thousand. This is a result of additional Area Structure Plan revenue of $48 thousand and usage of $210 thousand from deferred revenue offsite levies to fund the completion of intersection and safety issues. Community & Protective Services is only forecasting a $7 thousand increase, but the departments within the division have some significant forecasted variances from budget. Culture is forecasting decreased revenue of $375 thousand. Changes in AFA Grant guidelines have resulted in budgeted grants decreasing by $138 thousand as the funds now go directly to the Friends groups. Budgeted sponsorship revenue relating to the Children's Festival has also decreased by $269 thousand as this revenue also goes directly to Friends of the Children's Festival. These changes have also resulted in decreased expenses. Offsetting these decreases is a forecasted increase in donations of $28 thousand for the Youth Festival. Family & Community Support Services is forecasting additional donations of $30 thousand as a result of the Master Plan Business Case. Fire Services is forecasting higher Ambulance service revenue of $154 thousand, a higher contract settlement with AHS of $173 thousand, and unbudgeted FSEPP grant revenue of $53 thousand. Servus Place is forecasting a slight decrease in rental revenue of $26 thousand. Common & Fiscal Division is forecasting additional supplementary revenue of $25 thousand based on anticipated growth.

Several Divisions are also forecasting increased expenditures. Community & Protective Services is forecasting $78 thousand additional expenses. In Culture, expenses relating to the Grant and sponsorship revenue have also been allocated to Friends Groups, resulting in a forecasted decrease of $306 thousand. The additional revenue in FCSS has also resulted in additional expenses of $35 thousand. Fire Services expenses have increased by $152 thousand as a result of the AHS contract settlement, and the $53 thousand received in FSEPP grants have been applied to training and development. Police Services expenses are forecasted to decrease by $42 thousand due to an MES officer vacancy, which has been offset by a $9 thousand increase in overtime due to the inability to find casual staff. Servus Place is forecasting additional expenses of $160 thousand due to higher than anticipated electricity and natural gas prices. Planning & Engineering expenses are forecasted to be $212 thousand higher than budget due to additional expenses required to complete traffic intersection and safety concerns. Infrastructure Services is forecasting additional expenses of $269 thousand. This is a result of additional contracted services expenses of $107 thousand due from heavy snowfall, $88 thousand increase in fuel costs, and $71 thousand in contract increases due to the delay in the opening of the NAIT LRT route.

Utility Operating Budget (Page 7)

Utility Operating Revenue

- $6.3 million recognized as at March 31, 2014, which is 19 per cent of budgeted revenue. Forecasting $32.3 million to be collected by the end of the fiscal year, and in line with budget.

Utility Operating Expenditure

- $ 5.7 million has been spent as at March 31, 2014, which is 23 per cent of budgeted expense. Forecasting $24.5 million to be expended by the end of the fiscal year, which is $23 thousand over budget.

Capital Budget (Page 14)

Municipal Capital Projects

- There are 112 municipal capital projects scheduled for 2014; 56 of which were approved in the 2014 capital budget. $42.4 million has been spent to date out of a $107.9 million cumulative budget.

- Some of the significant projects that are currently in progress include:
    - The Erin Ridge Trail Development Phase 2 project for $1.15 million is on schedule, with construction planned to begin in June 2014.
    - The Bike Skills Park project for $25 thousand is in the early planning stages, with an environmental site assessment expected to start in the second quarter of 2014.
    - The St. Albert Trail Median Enhancement project for $924 thousand is in phase 2 of the 3 phase project that will see the medians repaired with trees and shrubs.

Utility Capital Projects

- There are 44 utility capital projects scheduled for 2014; 16 of which were approved in the 2014 capital budget. $17.6 million has been spent to date out of a $55 million cumulative budget.

- Some of the significant projects that are currently in progress include:
    - The Riel Park Redevelopment Phases 3 and 4 project for $7.5 million is on schedule for the August 1, 2014 field opening.
    - The Sedimentation and Erosion project for $200 thousand is on budget and on schedule.
    - The East Water Supply Main Phase 2 project for $5.5 million was delayed due to an ACRWC wastewater line break. The anticipated completion is now expected to be June 2014.
    - The Gate Avenue Lift Station Reconstruction project for $3.6 million has been tendered for construction and is anticipated to be completed by the end of 2014.

Financial Position

Reserves (Page 11)

As per Policy C-FS-01, Financial Reserves, the City of St. Albert recognizes that setting aside funds for emergent financial needs and the replacement of existing equipment, facilities and future projects provides for property tax stabilization, contingency funding and reduces the need for debt financing. As a result, the City maintains 30 reserves for operating, capital and utility purposes. Three new reserves have been approved but are not listed on the Reserve statement; the Growth Stabilization Reserve, The Fire Building Lifecycle Fund and the City Playground Lifecycle Fund. These will be included in the Reserve Statement when the Reserve Policy is approved by Council in June. The policy also requires quarterly reporting of the reserve balances. The January 2014 opening balances were $73.9 million with $21.1 million in approved net allocations and an ending forecast of $52.8 million. Included in the $52.8 million is $19.6 million in the Capital Fund, of which $5.6 million is uncommitted. The remaining $14 million relates to the following: $2.0 million relates to future multi-year projects approved in 2014, $7.0 million relates to Offsite Levy funds, and $5.0 million relates to unspent funds from the Anthony Henday Connectors and Ray Gibbon Drive projects, which will be finalized later this year. The March 2014 balance of $81.1 million is higher than the year-end uncommitted balance due to the timing of both capital and operating projects funded from the reserves.

Through compliance with the reserve policy, the City of St. Albert is in a solid position to ensure that any emergent financial needs and long-term replacement of equipment will be met, while maintaining a stable tax base.

Investments (Page 12)

The City continues to maintain a strong investment portfolio, with $109 million as at March 31, 2014. The City invests conservatively in highly liquid funds to ensure current and future obligations are met, while securing the highest rate of return.

As at March 31, 2014, the City has earned $629 thousand in investment income. As per the City's Investment Policy C-FS-02, which targets the City's investment rate of return at Government of Canada T-Bill and Bond rates, the actual rate of return realized from investments is above the Bank of Canada T-Bill and Bond rates.

Debt (Page 13)

The City of St. Albert's Debt Management Policy, C-FS-03, outlines the types of debt and financing the City may undertake. Under the Municipal Government Act, Alberta Regulation 255/2000, the debt limit for the City is calculated at 1.5 times its revenue, and the debt service limit is calculated at 0.25 times such revenue. Incurring debt beyond these limitations requires approval of the Minister of Municipal Affairs. In addition to this, C-FS-03 stipulates that the City shall adhere to an "internal debt limit" of 85 per cent of the debt limits prescribed by Provincial regulation and an "internal tax-supported debt limit" of 50 per cent of the internal debt limit. According to the policy, the City Manager or designate shall report quarterly to Council regarding the City's compliance with this policy.

The City's outstanding debt as at March 31, 2014 is $52.0 million. The City's debt and debt service limits are significantly lower than the ceilings stipulated in both the Municipal Government Act and Policy C-FS-03. Historically, the City has maintained the second lowest debt and debt service, and the lowest debt payments per capita when compared to similar municipalities. As municipalities are currently in the process of finalizing their 2013 Financial Position and current debt information is not available, the First Quarter Report will not contain any debt comparisons with other municipalities. This information will be available by the end of June, and the Second Quarter Report will contain debt benchmarking with other municipalities.

Conclusion

Administration continues to operate and provide municipal services efficiently and effectively within the operating budget.

The City of St. Albert has consistently maintained a strong financial position. This is accomplished by ensuring operating and capital expenditures are closely monitored within the approved budget, maintaining a healthy reserve balance, prudently investing the City's liquid assets and maintaining low debt limits.

Operating Summary Report by Division

Municipal Operating

For the Period Ending March 31, 2014

	March 2013 Actual YTD $	March, 2014 Actual YTD $ (A)	Annual Budget $ (B)	$ Variance (B - A)	% Variance	Annual Forecast $ (C)	$ Variance (C - B)
Council							
Revenue	936	-	5,000	-5,000	(100%)	5,000	-
Expenses	162,112	180,187	576,100	-395,913	(69%)	577,800	1,700
Division Net	161,176	180,187	571,100	-390,913	(68%)	572,800	1,700
City Manager's Office							
Revenue	9,347	8,357	4,500	3,857	86%	4,500	-
Expenses	802,909	1,224,540	3,233,500	-2,008,960	(62%)	3,233,500	-
Division Net	793,562	1,216,183	3,229,000	-2,012,817	(62%)	3,229,000	-
Corporate Strategic Services							
Revenue	73,611	25,899	653,600	-627,701	(96%)	653,600	-
Expenses	1,779,645	2,118,837	9,198,600	-7,079,763	(77%)	9,209,900	11,300
Division Net	1,706,034	2,092,938	8,545,000	-6,452,062	(76%)	8,556,300	11,300
Community & Protective Services							
Revenue	5,790,124	5,876,190	23,140,500	-17,264,310	(75%)	23,147,700	7,200
Expenses	12,423,272	12,587,531	56,187,100	-43,599,569	(78%)	56,264,700	77,600
Division Net	6,633,148	6,711,341	33,046,600	-26,335,259	(80%)	33,117,000	70,400
Planning & Engineering Services							
Revenue	915,868	685,595	2,918,200	-2,232,605	(77%)	3,176,000	257,800
Expenses	1,713,665	1,942,334	9,077,800	-7,135,466	(79%)	9,289,700	211,900
Division Net	797,797	1,256,739	6,159,600	-4,902,861	(80%)	6,113,700	-45,900
Infrastructure Services							
Revenue	2,502,923	2,650,038	9,950,600	-7,300,562	(73%)	9,950,600	-
Expenses	7,250,091	7,408,153	30,592,200	-23,184,047	(76%)	30,861,200	269,000
Division Net	4,747,168	4,758,115	20,641,600	-15,883,485	(77%)	20,910,600	269,000
Finance & Assessment Services							
Revenue	336,285	382,363	1,102,300	-719,937	(65%)	1,103,200	900
Expenses	781,473	800,494	3,574,000	-2,773,506	(78%)	3,574,900	900
Division Net	445,188	418,131	2,471,700	-2,053,569	(83%)	2,471,700	0
Economic Development							
Revenue	168,470	192,642	838,200	-645,558	(77%)	843,200	5,000
Expenses	299,119	334,364	1,554,700	-1,220,336	(78%)	1,545,200	-9,500
Division Net	130,649	141,722	716,500	-574,778	(80%)	702,000	-14,500
Capital Financing							
Revenue	38,750	-	300,000	-300,000	(100%)	300,000	-
Expenses	6,963,932	8,024,181	14,761,200	-6,737,019	(46%)	14,761,200	-
Division Net	6,925,182	8,024,181	14,461,200	-6,437,019	(45%)	14,461,200	-
Common & Fiscal							
Revenue	2,016,233	2,455,371	8,805,900	-6,350,529	(72%)	8,830,900	25,000
Expenses	1,228,900	1,157,526	3,942,600	-2,785,074	(71%)	3,942,600	-
Division Net	787,333	1,297,845	4,863,300	3,565,455	73%	4,888,300	-25,000
Municipal Operations Revenue	11,852,547	12,276,455	47,718,800	-35,442,345	(74%)	48,014,700	295,900
Municipal Operations Expenditures	33,405,118	35,778,147	132,697,800	-96,919,653	(73%)	133,260,700	562,900
Municipal Operations Net Draw on Tax Levy	21,552,571	23,501,692	84,979,000	-61,477,308	(72%)	85,246,000	267,000

Operating Summary Report by Division

Utility Operating

For the Period Ending March 31, 2014

		March 2013 Actual YTD $	March, 2014 Actual YTD $ (A)	Annual Budget $ (B)	$ Variance (B - A)	% Variance	Annual Forecast $ (C)	$ Variance (C - B)
Water								
	Revenue	2,562,227	2,488,240	11,077,000	-8,588,760	(78%)	11,077,000	-
	Expenses	1,830,935	1,830,293	8,359,400	6,529,107	78%	8,369,300	9,900
	Transfer to Reserve	731,292	657,947	2,717,600	2,059,653	76%	2,707,700	-9,900
Division Net		-	-	-	**0**	0%	-	**0**
Wastewater								
	Revenue	2,203,464	2,373,928	10,651,200	-8,277,272	(78%)	10,651,200	-
	Expenses	1,868,491	1,879,097	8,726,100	6,847,003	78%	8,734,900	8,800
	Transfer to Reserve	334,973	494,831	1,925,100	1,430,269	74%	1,916,300	-8,800
Division Net		-	-	-	**0**	**0%**	-	**0**
Storm								
	Revenue	1,017,059	702,039	4,638,700	-3,936,661	(85%)	4,638,700	-
	Expenses	201,888	205,740	1,284,200	1,078,460	84%	1,284,700	500
	Transfer to Reserve	815,171	496,299	3,354,500	2,858,201	85%	3,354,000	- 500
Division Net		-	-	-	**0**	**0%**	-	-
Solid Waste Management								
	Revenue	1,426,891	718,279	5,953,500	-5,235,221	(88%)	5,953,500	-
	Expenses	806,048	1,832,441	6,076,700	4,244,259	70%	6,080,700	4,000
	Transfer from Reserve	620,843	1,114,162	123,200	990,962	804%	127,200	-4,000
Division Net		-	-	-	**0**	**0%**	-	-
Utilities Revenue		**7,209,641**	**6,282,486**	**32,320,400**	26,037,914	81%	**32,320,400**	-
Utilities Expenditures		**4,707,362**	**5,747,571**	**24,446,400**	18,698,829	76%	**24,469,600**	**23,200**
Transfer to/from Reserve		**2,502,279**	**534,915**	**7,874,000**	7,339,085	93%	**7,850,800**	**-23,200**

Explanation of % Variance

The % variance column records the percentage difference between the year to date actual and yearly budget amounts.
Negative dollar variances indicate lower than budget and positive dollar variances indicate higher than budget.

Operating Summary by Municipal Services

For the Period Ending March 31, 2014

	Actual YTD $	2014 Net Budget $	Net Budget as a % Tax Base
Municipal Services			
Public Works	3,230,106	13,834,200	16%
Fire Services	2,644,323	12,993,900	15%
Police Services	2,257,437	7,692,200	9%
Transit Services	1,528,009	6,807,400	8%
Planning & Engineering Services	1,256,739	6,159,600	7%
By-Law Enforcement	(48,526)	449,600	1%
Ambulance	(151,355)	131,100	0%
Cemetery	(5,949)	(11,300)	0%
	10,710,784	48,056,700	57%
Economic Development			
Business & Tourism Development	141,723	716,500	1%
Community, Recreation & Culture Services			
Culture Services	1,797,441	7,505,800	9%
Parks & Recreation	(64,541)	3,109,000	4%
Family & Community Support Services	276,562	1,165,000	1%
	2,009,462	11,779,800	14%
Capital Financing			
Capital Financing	8,024,181	14,461,200	17%
Common & Fiscal			
Common & Fiscal	(1,297,846)	(4,863,300)	-6%
Administration & Support Services			
Information Technology Services	826,949	2,588,000	3%
Human Resources	538,028	2,423,400	3%
Financial Services	499,335	2,316,600	3%
Legal Services	1,019,657	1,985,500	2%
City Manager	196,526	1,243,500	1%
Corporate Strategic Services	230,626	1,006,900	1%
Legislative Services	169,571	990,900	1%
Corporate Communication	217,188	941,100	1%
Environment & Sustainabiltiy	116,525	606,000	1%
Council	180,187	571,100	1%
Assessment & Taxation Services	(81,202)	155,100	0%
	3,913,389	14,828,100	17%
Net Total	23,501,692	84,979,000 A	100%

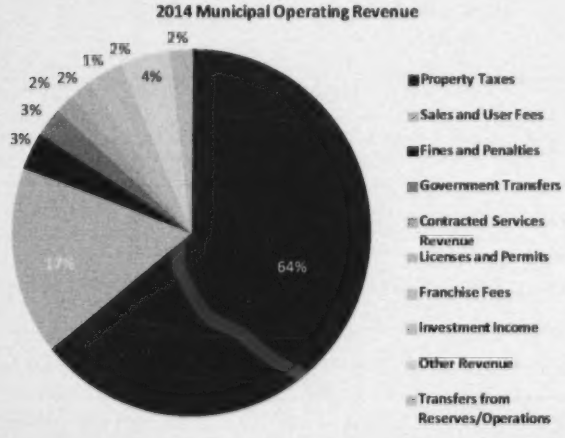
A - The 2014 net budget total is the municipal property tax levy that is scheduled to be approved by Council on May 5, 2014.

Municipal Operating Revenue and Expenses

For the Period Ending March 31, 2014

	Actual YTD 31-Mar-13	Actual YTD 31-Mar-14	Budget 31-Dec-14	Forecast 31-Dec-14
Revenue	$	$	$	$
Sales and User Fees	6,085,392	6,196,929	22,121,000	22,310,700
Fines and Penalties	1,034,841	970,201	4,362,300	4,362,300
Government Transfers	440,488	486,356	3,420,000	3,321,900
Contracted Services Revenue	609,027	609,027	2,417,000	2,590,300
Licenses and Permits	1,495,509	830,072	2,549,700	2,549,700
Franchise Fees	524,640	730,627	1,846,800	1,846,800
Investment Income	468,744	638,871	2,352,900	2,352,900
Other Revenue	946,698	1,368,948	5,995,900	6,027,600
Transfers from Reserves/Operations	247,206	445,424	2,653,200	2,652,500
	11,852,545	12,276,455	47,718,800	48,014,700
Expenses				
Salaries, Wages & Benefits	13,360,763	13,463,272	59,858,700	59,966,800
Contracted and General Services	4,730,809	5,249,681	21,725,700	21,885,500
Materials, Good and Utilities	2,851,723	3,165,572	12,443,100	12,737,800
Purchases from Other Governments	1,821,516	2,088,000	8,352,000	8,352,000
Interest on Long Term Debt	654,591	607,900	2,412,000	2,412,000
Transfers to Individuals & Organizations	748,942	823,632	2,818,800	2,818,800
Other Expenses	1,648,943	1,413,715	6,321,000	6,321,300
Debenture Repayment	773,447	811,737	3,588,400	3,588,400
Transfers to Reserves/Operations	6,814,382	8,154,637	15,178,100	15,178,100
	33,405,116	35,778,146	132,697,800	133,260,700
Municipal Operations Net Draw on Tax Levy	**-21,552,571**	**-23,501,692**	**-84,979,000**	**-85,246,000**

The March 31, 2014 municipal operations net draw on the tax levy is the 2014 approved property tax levy. The forecast amount reflects the tax levy plus the preliminary deficit of $267 thousand.



Utility Operating Revenue and Expenses

For the Period Ending March 31, 2014

	Actual YTD 31-Mar-13	Actual YTD 31-Mar-14	Budget 31-Dec-14	Forecast 31-Dec-14
Revenue	$	$	$	$
Sales and User Fees	7,181,934	6,256,056	32,197,400	32,197,400
Fines and Penalties	27,707	26,430	93,100	93,100
Transfers from Reserves/Operations	-	-	29,900	29,900
	7,209,641	6,282,486	32,320,400	32,320,400
Expenses				
Purchases from Other Governments	2,077,953	2,173,018	9,517,400	9,517,400
Contracted and General Services	1,452,861	1,502,513	7,983,300	7,983,300
Salaries, Wages & Benefits	870,201	848,444	4,254,600	4,277,800
Materials, Good and Utilities	195,954	165,930	983,900	983,900
Other Expenses	110,394	132,066	755,100	755,100
Transfers to Operations	-	925,600	952,100	952,100
	4,707,362	5,747,571	24,446,400	24,469,600
Excess of revenue over expenses	**2,502,279**	**534,915**	**7,874,000**	**7,850,800**
Surplus transfer to reserves	2,502,279	534,915	7,874,000	7,850,800
Operating Surplus for the period	-	-	-	-

Statement of Reserves

For the Period Ending March 31, 2014

	Jan 1, 2014 Balance $	Forecasted Adjustments $	December 31, 2014 Forecast $	March 31, 2014 Balance $
Operating				
Stabilization	3,019,541	-298,187	2,721,354	3,209,319
Operating Carry Forwards				
Operating Carry Forward Fund	2,039,243	-1,341,815	697,428	1,819,691
Outside Agencies Carry Forward Fund	146,889	9,000	155,889	155,889
Community Significant Event Stimulus Fund	199,000	0	199,000	199,000
	2,385,132	-1,332,815	1,052,317	2,174,580
Insurance Risk	1,234,949	6,984	1,241,933	1,241,933
Automated Traffic Enforcement	525,950	-185,000	340,950	573,449
LRT/BRT Reserve	379,188	-364,797	14,391	379,188
Operating Program	219,051	-283	218,768	219,168
RCMP Contract Expense Reserve	0	0	0	0
Total Operating	7,763,811	-2,174,098	5,589,713	7,797,638
Capital				
Internal Financing	635,825	369,196	1,005,020	1,005,020
Major Recreational Lands & Facilities				
Major Rec. Facilities Fund - City Wide	1,433,972	-162,027	1,271,945	1,442,081
Major Rec. Facilities Fund - Neighbourhood	2,676,929	-186,530	2,490,399	2,689,299
Parkland	94,612	535	95,147	95,147
Dog License Fund	291,112	-139,582	151,530	313,187
	4,496,625	-487,604	4,009,021	4,539,714
Transportation				
General Transportation Fund	1,469,257	8,309	1,477,566	1,477,566
Public Transit Fund	2,880,082	877,143	3,757,224	3,117,223
	4,349,339	885,451	5,234,790	4,594,789
Lifecycle				
Equipment Replacement Fund	1,984,417	-416,877	1,567,540	2,271,318
Emergency Services Equipment Replacement Fund	297,273	-29,080	268,193	320,579
Office Systems Replacement Fund	1,370,223	-1,128,836	241,387	1,439,992
Facilities Refurbishment Fund	182,466	19,550	202,016	188,139
Arden Theatre Repair & Refurbishment Fund	104,509	4,651	109,160	114,203
Servus Place Replacement & Refurbishment Fund	753,226	211,224	964,451	864,738
Aquatics Facility Refurbishment Fund	398,347	58,678	457,025	444,519
Public Art Acquisition, Maintenance & Restoration Fund	97,327	9,319	106,645	105,204
	5,187,788	-1,271,372	3,916,417 *	5,748,692
Capital Asset Revolving Land				
Revolving Land	4,158,607	23,517	4,182,124	4,182,124
Facilities Fund	511,984	2,895	514,879	514,879
	4,670,591	26,412	4,697,003	4,697,003
Capital Funding Reserve				
Capital Fund	27,946,181	-8,351,597	19,594,584 *	33,246,690
Outside Agencies Capital Fund	268,044	-107,916	160,128	269,097
	28,214,226	-8,459,513	19,754,713	33,515,786
Library Collection Reserve Fund	2,587	15	2,602	2,602
Total Capital	47,556,981	-8,937,415	38,619,566	54,103,607
Utilities	18,601,072	-10,032,836	8,568,236	19,192,637
Total Reserves	73,921,865	-21,144,349	52,777,516	81,093,882

- Two new lifecycle reserves were approved during the 2014 budget. They are the Fire Building and City Playgrounds Lifecycle Programs. Funding for these reserves in the amount of $300,000 has been committed in the Capital Fund. These funds will be recorded in the Reserve Statement after the Reserve Policy is approved in June.

Investments

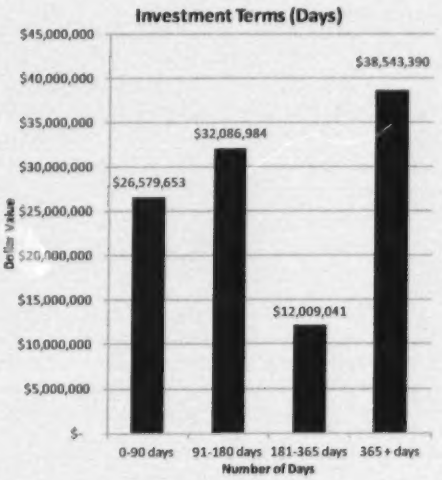
As at March 31, 2014 the City has $109 million in cash and investments.

The City of St. Albert's Investment Policy, C-FS-02, outlines the Investment Portfolio Policy. This policy is reviewed annually by Administration with any changes recommended to Council for approval.

- City Managed Cash and Short-term Investments – the primary goal is liquidity and capital preservation by investing in short-term secure investments for a term of up to three years or less.
- Custodian Managed Investment Portfolio – the primary purpose is to maintain capital preservation, while maximizing investment returns by accessing investment funds managed by professional fund managers.
- The City's investment policy restricts Administration from investing more than 75 per cent of funds in any one financial institution.
- The following chart shows the current portfolio distribution of both short-term and long-term funds by Financial Institution:

Financial Institution	Portfolio Amount	Percentage
ATB Financial	$ 30,083,597.26	28%
BMO Nesbitt Burns	$ 19,977,380.59	18%
Servus Credit Union	$ 19,237,029.49	18%
CIBC Wood Gundy	$ 18,566,009.56	17%
Toronto Dominion	$ 16,097,549.94	15%
RBC Dominion Securities	$ 5,239,903.55	5%
Canadian Western Bank	$ 17,597.31	0%
	$ 109,219,067.70	100%

The Investment Terms chart shows the current investment portfolio by term and interest rate range.



The City of St. Albert will maintain an investment portfolio that will be sufficiently liquid in order to meet its operating cash flow requirements that might be reasonably anticipated in the short and longer term. Under policy C-FS-02, any investments longer than three years must be administered through a Custodian and Administration is to manage investments less than three years.

Observations:

The cash and investment portfolio as at March 31, 2014 has a total value of $109 million. Funds have been invested to ensure the best term and corresponding interest rates are achieved for the upcoming months. To maximize returns on short-term investments, City staff select the highest investment yield based on quotes from up to 10 banks and investment firms, including eligible Credit Unions and the Canadian Chartered Banks. Any surplus cash balances are placed in a daily interest savings account to maximize interest income.

Benchmarking Data:

The following chart compares the City's portfolio performance by term to the Bank of Canada T-Bill and Bond rates as per the City's Investment Policy C-FS-02.

Overall, the rate of return realized from the City of St. Albert's investments is above the Bank of Canada T-Bill and Bond rates.

	St. Albert	Bank of Canada
Cash and Short-Term Investments	**Average Portfolio Rate**	**T-Bill Rate**
0 - 90 Days	1.35%	0.89%
91 - 180 Days	1.74%	0.92%
181 - 365 Days	1.76%	0.97%
Long-Term Investments	**Average Portfolio Rate**	**3 & 7 Yr Bond Rate**
2 - 8 Years	2.73%	1.06% - 2.02%

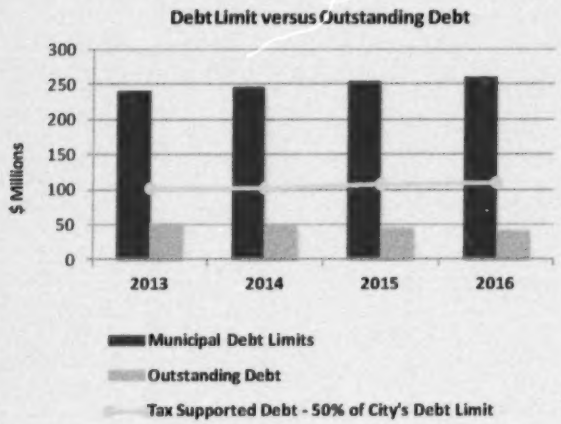
As at March 31, 2014, the City has earned $629,396 in investment income.

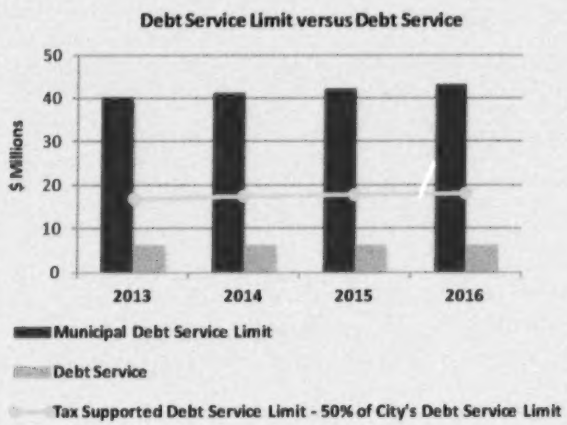
Summary of Debt

As at March 31, 2014, the City has $52.0 million debt outstanding, requiring servicing of $4.6 million. The debt will be $49.3 million by the end of the fiscal year.

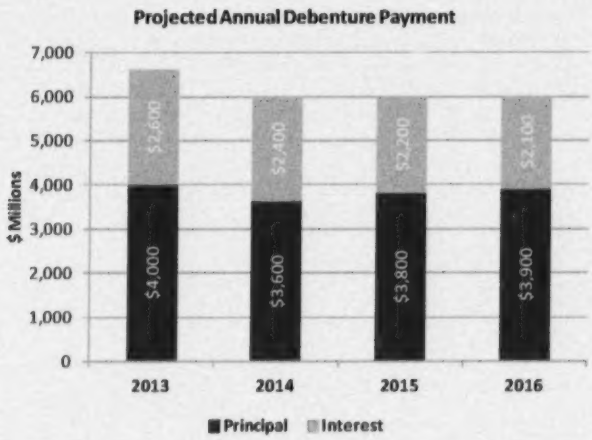
The City of St. Albert's Debt Management Policy, C-FS-03, outlines the types of debt and financing the City may undertake. According to the policy, the City Manager or designate shall report quarterly to Council regarding the City's compliance with this policy.

Under the Municipal Government Act, Alberta Regulation 255/2000, the debt limit for the City is calculated at 1.5 times its revenue, and the debt service limit is calculated at 0.25 times such revenue. Incurring debt beyond these limitations requires approval of the Minister of Municipal Affairs. In addition, C-FS-03 stipulates that the City shall adhere to an "internal debt limit" of 85 per cent of the debt limits prescribed by Provincial regulation and an "internal tax-supported debt limit" of 50 per cent of the City's internally determined debt limit and debt services limits. As at December 31, 2013, the City's debt limit was $240.5 million and its service on debt limit was $40.1 million. The City of St. Albert's debt and service limits have consistently been well under the allowable debt limit.





- Based on the population of 60,994 the debt per capita is $867 per annum. The debt payments per capita are $98 per annum.



Capital Expenditure Summary Report

For the Period Ending March 31, 2014

	MUNICIPAL CAPITAL PROJECT TOTAL					
	Project To Date A	Project Budget B	Project Forecast C	$ Variance fav / (unfav) (B-C)	% Variance	No. of Projects
2014	752,197	26,741,700	26,721,700	20,000	0.07%	56
2013	8,371,835	13,259,500	13,325,200	-65,700	-0.50%	29
2012 & PRIOR	33,273,002	67,896,100	67,865,100	31,000	0.05%	27
TOTAL MUNICIPAL PROJECTS	42,397,035	107,897,300	107,912,000	-14,700	-0.01%	112

	UTILITY CAPITAL PROJECT TOTAL					
	Project To Date A	Project Budget B	Project Forecast C	$ Variance fav / (unfav) (B-C)	% Variance	No. of Projects
2014	0	17,558,000	17,558,000	0	0.00%	16
2013	5,018,814	18,844,700	18,844,700	0	0.00%	15
2012 & PRIOR	12,559,981	18,608,400	18,608,400	0	0.00%	13
TOTAL UTILITY PROJECTS	17,578,795	55,011,100	55,011,100	0	0.00%	44

Municipal Projects

- There are a total of 112 municipal capital projects that have been scheduled for 2014.
- For 2014, 56 new projects were approved. Of those projects, only $752,197 year-to-date expenses out of $26.7 million has been expended. Numerous projects are currently under the tender process and contract negotiations.
- From 2013, 37 per cent of its expenditures have been spent year-to-date. As majority of the work will be completed towards the middle to the end of the year; no significant change has occurred during quarter one.
- There are a total of 27 projects from 2012 and earlier that have yet to be completed. The current projects' expenditures to date are $33.2 million. The budget and forecast amounts equate to $67.9 million. As the construction season will begin towards the end of quarter two and the start of quarter three. Not much change has occurred from last year to the end of quarter one.

Utilities Projects

- There are 44 projects scheduled for Utilities in 2014.
- Approved for 2014 were 16 new utility projects. Of those projects, no costs have been incurred due to the tender process and contract negotiations.
- From 2013, 15 projects have remained open. A total of $5.0 million has been spent to-date, with a forecast and budget of $18.8 million. There is currently no change in forecast and all costs are anticipated to be incurred as scheduled.
- For 2012 and prior year projects, 13 projects have remained open with current expenditures to date of $12.5 million. The projects' budget and forecast is $18.6 million. All projects are anticipated to be spent as scheduled.

The Capital Project Highlights on the next page provides progress updates of major capital projects.

Capital Project Highlights

Erin Ridge Trail Development Phase 2 (414310/413310) (Pages 22/24)

The project is currently on schedule. The required tree clearing has been completed and construction is planned to begin in June 2014.

Bike Skills Park (41131A) (Page 25)

The project is in the early planning stages. The first step is to complete an environmental site assessment, which is expected to be started in the second quarter of 2014.

St. Albert Trail Median Enhancement (414412) (Page 22)

The project is phase 2 of a 3 phase project that will see the medians repaired with trees and shrubs being installed. The 2014 plan includes concrete and landscaping improvements from the south city limits up to Lennox Drive.

Riel Park Redevelopment Phases 3 and 4 (412715) (Page 29)

The project is on schedule. The project team continues to work closely with the primary stakeholders to keep them apprised of the progress. Trail closure is planned beginning in April to allow the completion of the field work. The project is on track for an August 1 2014 opening.

East Water Supply Main Phase 2 (413417) (Page 28)

This project was delayed due to an ACRWC wastewater line break. The project has been delayed until there is an adequate diversion method in place in the event the line breaks again. Anticipated completion is now expected to be in June 2014.

Sedimentation and Erosion (413427) (Page 28)

The project is currently on budget and on schedule. The 2014 plan will include construction of Outfall #7, the design of outfall #4 and a complete program review to ensure that the objectives of the program are being met.

Gate Avenue Lift Station Reconstruction (414442) (Page 27)

The project has been tendered for construction and will close on April 29, 2014. Construction is anticipated to be completed by the end of 2014.

Further detailed information on the First Quarter results for Capital Projects can be found in Appendix 2.

Appendix 1

Operating Summary Report by Department

For the Period Ending March 31, 2014

	Quarter to Date Prior Year $	Quarter to Date Current Year $	% Change	Year to Date Prior Year $	Year to Date Current Year (A) $	% Change	Annual Budget (B) $	Annual Forecast (C) $	$ Variance (B-C)	% of Forecast Spent
St. Albert										
Council										
Council										
Revenue	936	0	(100%)	936	0	(100%)	-5,000	-5,000	0	0%
Expenses	162,112	180,187	11%	162,112	180,187	11%	576,100	577,800	1,700	31%
Department Net	**161,176**	**180,187**	12%	161,176	180,187	12%	**571,100**	**572,800**	1,700	31%
Division Net	**161,176**	**180,187**	12%	161,176	180,187	12%	**571,100**	**572,800**	1,700	31%
City Manager's Office										
City Manager										
Expenses	211,915	196,526	(7%)	211,915	196,526	(7%)	1,243,500	1,243,500	0	16%
Department Net	**211,915**	**196,526**	(7%)	211,915	196,526	(7%)	**1,243,500**	**1,243,500**	0	16%
Legal Services										
Revenue	9,347	8,357	(11%)	9,347	8,357	(11%)	-4,500	-4,500	0	186%
Expenses	590,993	1,028,014	74%	590,993	1,028,014	74%	1,990,000	1,990,000	0	52%
Department Net	**581,646**	**1,019,657**	75%	581,646	1,019,657	75%	**1,985,500**	**1,985,500**	0	51%
Division Net	**793,561**	**1,216,183**	53%	793,561	1,216,183	53%	**3,229,000**	**3,229,000**	0	38%
Corporate Strategic Services										
Corporate Strategic Services Admin										
Expenses	67,845	68,201	1%	67,845	68,201	1%	398,000	398,000	0	17%
Department Net	**67,845**	**68,201**	1%	67,845	68,201	1%	**398,000**	**398,000**	0	17%
Strategic Services										
Revenue	0	0	0%	0	0	0%	-26,500	-26,500	0	0%
Expenses	0	79,570	0%	0	79,570	0%	332,000	332,000	0	24%
Department Net	**0**	**79,570**	0%	0	79,570	0%	**305,500**	**305,500**	0	26%
Corporate Planning										
Revenue	0	0	0%	0	0	0%	-44,000	-44,000	0	0%
Expenses	56,132	82,855	48%	56,132	82,855	48%	347,400	347,400	0	24%
Department Net	**56,132**	**82,855**	48%	56,132	82,855	48%	**303,400**	**303,400**	0	27%
Environment & Sustainability										
Revenue	7,650	0	(100%)	7,650	0	(100%)	-247,000	-247,000	0	0%
Expenses	101,979	116,525	14%	101,979	116,525	14%	853,000	853,000	0	14%
Department Net	**94,329**	**116,525**	24%	94,329	116,525	24%	**606,000**	**606,000**	0	19%
Corporate Communication & Marketing										
Expenses	183,929	217,188	18%	183,929	217,188	18%	941,100	952,400	11,300	23%
Department Net	**183,929**	**217,188**	18%	183,929	217,188	18%	**941,100**	**952,400**	11,300	23%
Human Resources										
Revenue	43,471	5,771	(87%)	43,471	5,771	(87%)	-20,000	-20,000	0	29%
Expenses	465,128	543,799	17%	465,128	543,799	17%	2,443,400	2,443,400	0	22%
Department Net	**421,657**	**538,028**	28%	421,657	538,028	28%	**2,423,400**	**2,423,400**	0	22%
Information Technology Services										
Revenue	0	0	0%	0	0	0%	-75,000	-75,000	0	0%
Expenses	708,466	826,949	17%	708,466	826,949	17%	2,663,000	2,663,000	0	31%
Department Net	**708,466**	**826,949**	17%	708,466	826,949	17%	**2,588,000**	**2,588,000**	0	32%
Legislative Services										
Revenue	22,490	20,128	(11%)	22,490	20,128	(11%)	-241,100	-241,100	0	8%
Expenses	196,166	183,751	(6%)	196,166	183,751	(6%)	1,220,700	1,220,700	0	15%
Department Net	**173,676**	**163,623**	(6%)	173,676	163,623	(6%)	**979,600**	**979,600**	0	17%
Division Net	**1,706,034**	**2,092,939**	23%	1,706,034	2,092,939	23%	**8,545,000**	**8,556,300**	11,300	24%

Appendix 1 (cont'd)

	Quarter to Date Prior Year $	Quarter to Date Current Year $	% Change	Year to Date Prior Year $	Year to Date Current Year (A) $	% Change	Annual Budget (B) $	Annual Forecast (C) $	$ Variance (B-C)	% of Forecast Spent
Community & Protective Services										
Community Services Administration										
Revenue	30,711	10,897	(65%)	30,711	10,897	(65%)	-23,100	-23,100	0	47%
Expenses	227,507	169,558	(25%)	227,507	169,558	(25%)	861,700	861,700	0	20%
Department Net	**196,796**	**158,661**	(19%)	196,796	158,661	(19%)	**838,600**	**838,600**	0	19%
Culture Services										
Revenue	520,258	533,234	2%	520,258	533,234	2%	-2,005,100	-1,630,400	-374,700	33%
Expenses	769,822	903,679	17%	769,822	903,679	17%	4,254,800	3,940,900	-313,900	23%
Department Net	**249,564**	**370,445**	48%	249,564	370,445	48%	**2,249,700**	**2,310,500**	60,800	16%
Family & Community Support Services										
Revenue	412,738	454,768	10%	412,738	454,768	10%	-1,298,100	-1,325,600	27,500	34%
Expenses	478,977	561,525	17%	478,977	561,525	17%	2,077,800	2,133,800	56,000	26%
Department Net	**66,239**	**106,757**	61%	66,239	106,757	61%	**779,700**	**808,200**	28,500	13%
Fire Services										
Revenue	820,130	827,472	1%	820,130	827,472	1%	-3,099,000	-3,479,300	380,300	24%
Expenses	3,469,378	3,320,440	(4%)	3,469,378	3,320,440	(4%)	16,224,000	16,430,300	206,300	20%
Department Net	**2,649,248**	**2,492,968**	(6%)	2,649,248	2,492,968	(6%)	**13,125,000**	**12,951,000**	-174,000	19%
Police Services										
Revenue	1,124,975	977,012	(13%)	1,124,975	977,012	(13%)	-5,405,400	-5,405,500	100	18%
Expenses	2,961,247	3,185,923	8%	2,961,247	3,185,923	8%	13,547,200	13,516,400	-30,800	24%
Department Net	**1,836,272**	**2,208,911**	20%	1,836,272	2,208,911	20%	**8,141,800**	**8,110,900**	-30,900	27%
Recreation and Parks Services										
Revenue	2,878,012	3,072,807	7%	2,878,012	3,072,807	7%	-10,709,800	-10,683,800	-26,000	29%
Expenses	3,107,742	3,008,266	(3%)	3,107,142	3,008,266	(3%)	13,818,800	13,978,800	160,000	22%
Department Net	**229,130**	**64,541**	(128%)	229,130	64,541	(128%)	**3,109,000**	**3,295,000**	186,000	(2%)
Outside Agencies										
Revenue	3,300	0	(100%)	3,300	0	(100%)	-600,000	-600,000	0	0%
Expenses	1,409,199	1,438,140	2%	1,409,199	1,438,140	2%	5,402,800	5,402,800	0	27%
Department Net	**1,405,899**	**1,438,140**	2%	1,405,899	1,438,140	2%	**4,802,800**	**4,802,800**	0	30%
Division Net	**6,633,148**	**6,711,341**	1%	6,633,148	6,711,341	1%	**33,046,600**	**33,117,000**	70,400	20%

Recreation Services and Servus Credit Union Place were amalgamated into one Department named Recreation and Parks in the third quarter of 2013. For 2014, the financial details of each department will be presented separately. The individual departments operating information is as follows:

	Quarter to Date Prior Year $	Quarter to Date Current Year $	% Change	Year to Date Prior Year $	Year to Date Current Year (A) $	% Change	Annual Budget (B) $	Annual Forecast (C) $	$ Variance (B-C)	% of Forecast Spent
Recreation Services										
Revenue	444,237	443,809	(0%)	444,237	443,809	(0%)	-1,858,100	-1,858,100	0	24%
Expenses	972,747	954,898	(2%)	972,747	954,898	(2%)	4,633,600	4,792,200	158,600	20%
Department Net	**528,510**	**511,089**	(3%)	528,510	511,089	(3%)	**2,775,500**	**2,934,100**	158,600	17%
Servus Credit Union Place										
Revenue	2,433,775	2,628,998	8%	2,433,775	2,628,998	8%	-8,851,700	-8,825,700	-26,000	30%
Expenses	2,134,395	2,053,368	(4%)	2,134,395	2,053,368	(4%)	9,185,200	9,186,600	1,400	22%
Department Net	**299,380**	**575,630**	92%	299,380	575,630	92%	**333,500**	**360,900**	27,400	(159%)

Appendix 1 (cont'd)

	Quarter to Date Prior Year $	Quarter to Date Current Year $	% Change	Year to Date Prior Year $	Year to Date Current Year (A) $	% Change	Annual Budget (B) $	Annual Forecast (C) $	$ Variance (B-C)	% of Forecast Spent
Planning & Engineering Services										
Engineering Services & Admin. Support										
Revenue	59,546	75,029	26%	59,546	75,029	26%	-919,900	-1,129,900	210,000	7%
Expenses	1,117,759	1,351,950	21%	1,117,759	1,351,950	21%	6,339,700	6,551,500	211,800	21%
Department Net	**1,058,213**	**1,276,921**	21%	1,058,213	1,276,921	21%	**5,419,800**	**5,421,600**	1,800	24%
Planning & Development										
Revenue	856,322	610,566	(29%)	856,322	610,566	(29%)	-1,998,300	-2,046,100	47,800	30%
Expenses	595,906	590,384	(1%)	595,906	590,384	(1%)	2,738,100	2,738,200	100	22%
Department Net	**260,416**	**20,182**	(92%)	260,416	20,182	(92%)	**739,800**	**692,100**	-47,700	(3%)
Division Net	**797,797**	**1,256,739**	58%	797,797	1,256,739	58%	**6,159,600**	**6,113,700**	-45,900	21%
Infrastructure Services										
Public Works										
Revenue	1,263,015	1,515,039	20%	1,263,015	1,515,039	20%	-5,582,100	-5,582,100	0	27%
Expenses	4,753,667	4,745,145	(0%)	4,753,667	4,745,145	(0%)	19,416,300	19,523,700	107,400	24%
Department Net	**3,490,652**	**3,230,106**	(7%)	3,490,652	3,230,106	(7%)	**13,834,200**	**13,941,600**	107,400	23%
Transit Services										
Revenue	1,239,907	1,134,999	(8%)	1,239,907	1,134,999	(8%)	-4,368,500	-4,368,500	0	26%
Expenses	2,496,424	2,663,008	7%	2,496,424	2,663,008	7%	11,175,900	11,337,500	161,600	23%
Department Net	**1,256,517**	**1,528,009**	22%	1,256,517	1,528,009	22%	**6,807,400**	**6,969,000**	161,600	22%
Division Net	**4,747,169**	**4,758,115**	0%	4,747,169	4,758,115	0%	**20,641,600**	**20,910,600**	269,000	23%
Finance & Assessment Services										
Assessment & Taxation Services										
Revenue	328,264	374,649	14%	328,264	374,649	14%	-1,086,900	-1,087,800	900	34%
Expenses	280,684	293,446	5%	280,684	293,446	5%	1,242,000	1,242,900	900	24%
Department Net	**47,580**	**81,203**	71%	47,580	81,203	71%	**155,100**	**155,100**	0	(52%)
Financial Services										
Revenue	8,021	7,714	(4%)	8,021	7,714	(4%)	-15,400	-15,400	0	50%
Expenses	500,789	507,048	1%	500,789	507,048	1%	2,332,000	2,332,000	0	22%
Department Net	**492,768**	**499,334**	1%	492,768	499,334	1%	**2,316,600**	**2,316,600**	0	22%
Division Net	**445,188**	**418,131**	(6%)	445,188	418,131	(6%)	**2,471,700**	**2,471,700**	0	17%

Appendix 1 (cont'd)

	Quarter to Date Prior Year $	Quarter to Date Current Year $	% Change	Year to Date Prior Year $	Year to Date Current Year (A) $	% Change	Annual Budget (B) $	Annual Forecast (C) $	$ Variance (B-C)	% of Forecast Spent
Economic Development										
Business & Tourism Development										
Revenue	168,470	192,642	14%	168,470	192,642	14%	-838,200	-843,200	5,000	23%
Expenses	299,119	334,364	12%	299,119	334,364	12%	1,554,700	1,545,200	-9,500	22%
Department Net	**130,649**	**141,722**	8%	130,649	141,722	8%	**716,500**	**702,000**	-14,500	20%
Division Net	**130,649**	**141,722**	8%	130,649	141,722	8%	**716,500**	**702,000**	-14,500	20%
Capital Financing										
Capital Financing										
Revenue	38,750	0	(100%)	38,750	0	(100%)	-300,000	-300,000	0	0%
Expenses	6,963,932	8,024,181	15%	6,963,932	8,024,181	15%	14,761,200	14,761,200	0	54%
Department Net	**6,925,182**	**8,024,181**	16%	6,925,182	8,024,181	16%	**14,461,200**	**14,461,200**	0	55%
Division Net	**6,925,182**	**8,024,181**	16%	6,925,182	8,024,181	16%	**14,461,200**	**14,461,200**	0	55%
Common & Fiscal										
Tax Revenue & Requisitions										
Revenue	0	0	0%	0	0	0%	-200,000	-225,000	25,000	0%
Expenses	0	0	0%	0	0	0%	942,900	942,900	0	0%
Department Net	**0**	**0**	0%	0	0	0%	**742,900**	**717,900**	-25,000	0%
Corporate Financial										
Revenue	2,016,233	2,455,371	22%	2,016,233	2,455,371	22%	-8,605,900	-8,605,900	0	29%
Expenses	1,228,900	1,157,526	(6%)	1,228,900	1,157,526	(6%)	2,999,700	2,999,700	0	39%
Department Net	**787,333**	**1,297,845**	65%	787,333	1,297,845	65%	**-5,606,200**	**-5,606,200**	0	23%
Division Net	**787,333**	**1,297,845**	65%	787,333	1,297,845	65%	**-4,863,300**	**-4,888,300**	-25,000	27%
Municipal Operations Revenue	**11,852,546**	**12,276,455**	4%	**11,852,546**	**12,276,455**	4%	**-47,718,800**	**-48,014,700**	**295,900**	26%
Municipal Operations Expenditures	**33,405,117**	**35,778,148**	7%	**33,405,117**	**35,778,148**	7%	**132,697,800**	**133,260,700**	**562,900**	27%
Municipal Operations Net Draw on Tax Levy	**21,552,571**	**23,501,693**	(9%)	21,552,571	23,501,693	9%	**84,979,000**	**85,246,000**	**267,000**	28%

Appendix 1 (cont'd)

	Quarter to Date Prior Year $	Quarter to Date Current Year $	% Change	Year to Date Prior Year $	Year to Date Current Year (A) $	% Change	Annual Budget (B) $	Annual Forecast (C) $	$ Variance (B-C)	% of Forecast Spent
Water										
Water										
Revenue	2,562,227	2,488,240	(3%)	2,562,227	2,488,240	(3%)	-11,077,000	-11,077,000	0	22%
Expenses	1,830,935	1,830,293	(0%)	1,830,935	1,830,293	(0%)	8,359,400	8,369,300	-9,900	22%
Transfer to Reserve	**731,292**	**657,947**	(10%)	731,292	657,947	(10%)	**2,717,600**	**2,707,700**	9,900	24%
Division Net	**0**	**0**	**0%**	**0**	**0**	**0%**	**0**	**0**	**0**	**0%**
Wastewater										
Wastewater										
Revenue	2,203,464	2,373,928	8%	2,203,464	2,373,928	8%	-10,651,200	-10,651,200	0	22%
Expenses	1,868,491	1,879,097	1%	1,868,491	1,879,097	1%	8,726,100	8,734,900	-8,800	22%
Transfer to Reserve	**334,973**	494,831	48%	334,973	494,831	48%	**1,925,100**	**1,916,300**	8,800	26%
Division Net	**0**	**0**	**0%**	**0**	**0**	**0%**	**0**	**0**	**0**	**0%**
Storm										
Storm										
Revenue	1,017,059	702,039	(31%)	1,017,059	702,039	(31%)	4,638,700	4,638,700	0	15%
Expenses	201,888	205,740	2%	201,888	205,740	2%	1,284,200	1,284,700	-500	16%
Transfer to Reserve	815,171	496,299	(39%)	815,171	496,299	(39%)	**3,354,500**	**3,354,000**	500	15%
Division Net	**0**	**0**	**0%**	**0**	**0**	**0%**	**0**	**0**	**0**	**0%**
Solid Waste Management										
Solid Waste Management										
Revenue	1,426,891	718,279	(50%)	1,426,891	718,279	(50%)	5,953,500	5,953,500	0	12%
Expenses	806,048	1,832,441	127%	806,048	1,832,441	127%	6,076,700	6,080,700	-4,000	30%
Transfer to Reserve	**620,843**	**1,114,162**	(279%)	620,843	1,114,162	(279%)	123,200	127,200	4,000	876%
Division Net	**0**	**0**	**0%**	**0**	**0**	**0%**	**0**	**0**	**0**	**0%**
Utilities Revenue	**7,209,641**	**6,282,486**	**(13%)**	**7,209,641**	**6,282,486**	**(13%)**	**32,320,400**	**32,320,400**	**0**	**19%**
Utilities Expenditures	**4,707,362**	**5,747,571**	**22%**	**4,707,362**	**5,747,571**	**22%**	**24,446,400**	**24,469,600**	**23,200**	**23%**
Transfer to/from Reserve	**2,502,279**	**534,915**	**(79%)**	**2,502,279**	**534,915**	**(79%)**	**7,874,000**	**7,850,800**	**23,200**	**7%**

Explanation of % Variance

The % variance column records the percentage difference between the year to date actual and yearly budget amounts.
Negative dollar variances indicate lower than budget and positive dollar variances indicate higher than budget.

Appendix 2

Capital Projects by Year

For the Period Ending March 31, 2014

Project Description		PROJECT TOTAL Project To Date A	Project Budget B	Project Forecast C	$ Variance fav / (unfav) (B-C)	% Variance
Entity #01 St. Albert						
2014 Municipal Projects						
Division #1000 Council						
Cost Centre #1010 Council						
414101	NABI Building Fund	0	25,000	25,000	0	0.0%
414809	LRT Functional Alignment Study	0	250,000	250,000	0	0.0%
Total Division #1000 Council		0	275,000	275,000	0	0.0%
Division #2000 City Manager's Office						
Cost Centre #2000 City Manager						
414201	50+ Club Building Rehabilitation and Expansi	0	2,370,000	2,370,000	0	0.0%
Total Division #2000 City Manager's Office		0	2,370,000	2,370,000	0	0.0%
Division #2300 Corporate Strategic Services						
Cost Centre #2015 Corporate Strategic Services Administration						
414505	Performance Measurement System	0	50,000	50,000	0	0.0%
Cost Centre #2035 Strategic Initiatives						
414506	Smart City Master Plan & Alliance	510	95,000	95,000	0	0.0%
Cost Centre #2210 Legislative Services						
414509	Agenda Management Software	0	110,000	110,000	0	0.0%
Cost Centre #2240 Corporate Communication & Marketing						
414504	Website Project	562	75,000	75,000	0	0.0%
Cost Centre #4031 Environment & Sustainability						
414507	Community Sustainability Plan	757	276,500	276,500	0	0.0%
414508	PW Former PW Yard Remediation Program	0	800,000	800,000	0	0.0%
Cost Centre #5200 Human Resources						
414503	HR Electronic Recruitment Software	0	43,000	43,000	0	0.0%
Cost Centre #5400 Information Services						
414202	Financial System Software	0	200,000	200,000	0	0.0%
414501	Office Systems Replacement Plan	409	622,500	622,500	0	0.0%
414502	Office Automation Program	7,797	50,000	50,000	0	0.0%
Total Division #2300 Corporate Strategic Services		10,035	2,322,000	2,322,000	0	0.0%

Appendix 2 (cont'd)

Project Description	Project To Date A	Project Budget B	Project Forecast C	$ Variance fav / (unfav) (B-C)	% Variance
	********** PROJECT TOTAL **********				
Entity #01 St. Albert					
Division #3000 Community & Protective Services					
Cost Centre #3109 Aquatics Administration					
414302 Aquatics Lifecycle Plan	0	118,700	118,700	0	0.0%
Cost Centre #3165 Servus Place - Administration					
414301 Servus Place Life Cycle Replacement Progra	23,860	249,900	249,900	0	0.0%
Cost Centre #3170 Parks & Naturalization					
414306 City Parks Refurbishment Plan/Implementatio	0	136,600	136,600	0	0.0%
414307 City Playground Lifecycle Program	0	250,000	250,000	0	0.0%
414310 Erin Ridge / Oakmont Trail Phase 2 Construct	0	1,050,000	1,050,000	0	0.0%
414311 Woodlands Water Park - Locker Room	0	120,000	120,000	0	0.0%
414312 Lacombe Park Master Plan	0	172,500	172,500	0	0.0%
414313 Campbell Dog-Friendly Park	0	160,000	160,000	0	0.0%
Cost Centre #3200 Cultural Administration					
414309 Chevigny House	0	100,000	100,000	0	0.0%
414316 SAP Way-finding & Signage Upgrade	0	25,000	25,000	0	0.0%
414317 Founders Walk Phase 2	0	710,700	710,700	0	0.0%
414318 Heritage Sites Phase 2	0	1,525,700	1,525,700	0	0.0%
414319 Cultural Walk/ Wall of Fame	0	20,000	20,000	0	0.0%
Cost Centre #3300 Arden Theatre Administration					
414304 Arden Theatre Replacement Plan	961	27,500	27,500	0	0.0%
Cost Centre #3400 Fire Administration					
414303 Emergency Services Equipment Replacemer	35,548	58,400	58,400	0	0.0%
414314 Fire Station #3- Exhaust System Replacemer	0	211,700	211,700	0	0.0%
414315 Fire Training Ground	0	151,500	151,500	0	0.0%
Cost Centre #3600 Community Services Administration					
414308 Community Capital Program	0	200,000	200,000	0	0.0%
Total Division #3000 Community & Protective Services	60,368	5,288,200	5,288,200	0	0.0%
Division #4000 Planning & Engineering Services					
Cost Centre #4025 Roadway Services - Contracts					
414401 Arterial Asphalt Overlay Program	23,053	1,100,000	1,100,000	0	0.0%
414402 Collector Reconstruct Program	0	315,000	315,000	0	0.0%
414403 Collector/Local Asphalt Overlay Program	0	2,700,100	2,700,100	0	0.0%
414404 Local Reconstruct Program	737	1,760,000	1,760,000	0	0.0%
414405 Permanent Line Marking Rehabilitation	136	128,000	128,000	0	0.0%
414406 Red Willow Trail Overlay Program	0	150,000	150,000	0	0.0%
414407 Sidewalk Program	0	1,000,000	1,000,000	0	0.0%
414409 Road Repairs	0	200,000	200,000	0	0.0%
414410 Transportation Master Plan	0	630,000	630,000	0	0.0%
414411 City Owned Parking Lot - Fire Station #2	0	150,000	150,000	0	0.0%
414412 St. Albert Trail Median and Blvd Enhancemer	12,334	924,000	924,000	0	0.0%
Cost Centre #4160 Traffic Signals					
414408 Transportation Systems Mgmt (Signals)	369,813	800,000	800,000	0	0.0%
Cost Centre #4500 Planning Branch and Administration					
414413 Public Engagement Online Tools	0	50,000	50,000	0	0.0%
414414 St. Anne St. Realignment - St. Thomas to Tac	0	800,000	800,000	0	0.0%
Total Division #4000 Planning & Engineering Services	406,072	10,707,100	10,707,100	0	0.0%

Appendix 2 (cont'd)

Project Description		PROJECT TOTAL Project To Date A	Project Budget B	Project Forecast C	$ Variance fav / (unfav) (B-C)	% Variance
Entity #01 St. Albert						
Division #4500 Infrastructure Services						
Cost Centre #4110 Garage Operations						
414801	PW Mobile Equipment Replacement Plan	260,949	1,260,500	1,260,500	0	0.0%
414810	PW Loader	0	240,000	240,000	0	0.0%
414811	Public Works Turf Mowers	0	185,000	185,000	0	0.0%
Cost Centre #4120 Public Works Buildings						
414806	PW Shop Equipment & Yard	11,444	40,000	40,000	0	0.0%
Cost Centre #4165 Street Signs						
414807	PW Subdivision Signage & Amenities	0	46,000	46,000	0	0.0%
Cost Centre #4225 Playfields & Playgrounds						
414305	Sportfield Refurbishment Program	0	220,000	220,000	0	0.0%
Cost Centre #4640 Transit Bus Maintenance						
414802	Transit Bus Lifecycle Repl Plan	3,329	1,350,000	1,330,000	20,000	1.5%
414803	Transit Growth Buses	0	330,000	330,000	0	0.0%
414804	Transit Smart Fare System	0	1,800,000	1,800,000	0	0.0%
Cost Centre #4750 Other Civic Buildings						
414805	PW Energy Efficiency Program	0	57,900	57,900	0	0.0%
414808	Civic Buildings Security	0	250,000	250,000	0	0.0%
Total Division #4500 Infrastructure Services		275,722	5,779,400	5,759,400	20,000	0.3%
	2014 Total Entity #01 St. Albert	**752,197**	**26,741,700**	**26,721,700**	**20,000**	**0.1%**
2013 Municipal Projects						
Division #2300 Corporate Strategic Services						
Cost Centre #2015 Corporate Strategic Services Administration						
413505	Performance Measurement System	0	50,000	50,000	0	0.0%
Cost Centre #2240 Corporate Communication & Marketing						
413504	Website Project	18,900	75,000	75,000	0	0.0%
Cost Centre #5200 Human Resources						
413503	HR Electronic Recruitment Software	0	50,000	50,000	0	0.0%
Cost Centre #5400 Information Services						
413501	Office Systems Replacement Plan	40,413	453,400	453,400	0	0.0%
413502	Office Automation Program	46,874	50,000	50,000	0	0.0%
Total Division #2300 Corporate Strategic Services		106,187	678,400	678,400	0	0.0%

Appendix 2 (cont'd)

Project Description		PROJECT TOTAL Project To Date A	Project Budget B	Project Forecast C	$ Variance fav / (unfav) (B-C)	% Variance
Entity #01 St. Albert						
Division #3000 Community & Protective Services						
Cost Centre #3165 Servus Place - Administration						
413301	Servus Place Life Cycle Replacement Progra	227,589	255,000	255,000	0	0.0%
Cost Centre #3170 Parks & Naturalization						
413305	Sportfield Refurbishment Program	193,665	200,000	200,000	0	0.0%
413306	City Parks Refurbishment Plan/Implementatio	7,704	100,000	107,700	(7,700)	-7.7%
413307	Kingswood Neighbourhood Playground	87,595	100,000	100,000	0	0.0%
413310	Erin Ridge Trail Development Phase 2 - Desig	72,004	100,000	100,000	0	0.0%
Cost Centre #3200 Cultural Administration						
413309	Chevigny House	67,241	100,000	100,000	0	0.0%
Cost Centre #3300 Arden Theatre Administration						
413304	Arden Theatre Replacement Plan	285,042	280,000	288,000	(8,000)	-2.9%
Cost Centre #3400 Fire Administration						
413303	Emergency Services Equipment Replacemer	101,314	243,700	243,700	0	0.0%
Cost Centre #3600 Community Services Administration						
413311	Community Support Centre	0	50,000	50,000	0	0.0%
Total Division #3000 Community & Protective Services		1,042,153	1,428,700	1,444,400	(15,700)	-1.1%
Division #4000 Planning & Engineering Services						
Cost Centre #4000 Engineering Services						
413410	Sr Project Mgr	50,280	86,500	86,500	0	0.0%
Cost Centre #4025 Roadway Services - Contracts						
413402	Collector Reconstruct Program	1,974,397	2,300,000	2,300,000	0	0.0%
413403	Collector/Local Asphalt Overlay Program	1,066,509	2,650,000	2,650,000	0	0.0%
413404	Local Reconstruct Program	80,614	160,000	160,000	0	0.0%
413406	Red Willow Trail Overlay Program	69,415	100,000	100,000	0	0.0%
413407	Sidewalk Program	347,283	500,000	500,000	0	0.0%
413409	Veness Road Upgrade (142 St)	2,122,310	2,700,000	2,700,000	0	0.0%
413412	Railroad Safety Enhancement (Meadow view	0	250,000	250,000	0	0.0%
413413	Ray Gibbon Drive Walkway	100,000	100,000	100,000	0	0.0%
Cost Centre #4160 Traffic Signals						
413408	Transportation Systems Mgmt (Signals)	703,585	696,000	746,000	(50,000)	-7.2%
Total Division #4000 Planning & Engineering Services		6,514,394	9,542,500	9,592,500	(50,000)	-0.5%

Appendix 2 (cont'd)

Project Description		Project To Date A	Project Budget B	Project Forecast C	$ Variance fav / (unfav) (B-C)	% Variance
		PROJECT TOTAL				
Division #4500 Infrastructure Services						
Cost Centre #4110 Garage Operations						
413801	PW Mobile Equipment Replacement Plan	576,773	603,000	603,000	0	0.0%
Cost Centre #4165 Street Signs						
413807	PW Subdivision Signage & Amenities	30,335	46,900	46,900	0	0.0%
Cost Centre #4600 Transit Administration						
413809	LRT Functional Study	0	250,000	250,000	0	0.0%
Cost Centre #6210 St. Albert Place						
413804	PW - St. Albert Place	101,994	255,000	255,000	0	0.0%
Total Division #4500 Infrastructure Services		709,101	1,154,900	1,154,900	0	0.0%
Division #5500 Economic Development						
Cost Centre #2100 Business Development						
413602	Wayfinding Signage Implementation	0	455,000	455,000	0	0.0%
Total Division #5500 Economic Development		0	455,000	455,000	0	0.0%
	2013 Total Entity #01 St. Albert	**8,371,835**	**13,259,500**	**13,325,200**	(65,700)	**-0.5%**
2012 & Prior Year Municipal Projects						
Division #1000 Council						
Cost Centre #1010 Council						
412101	Train Whistle Cessation (McKenney & Ray C	28,093	150,000	150,000	0	0.0%
412102	Mountain Bike Skills Park	4,864	175,000	175,000	0	0.0%
412103	White Spruce Forest	9,050	25,000	25,000	0	0.0%
412105	Heritage Lake Enhancement	30,318	32,000	32,000	0	0.0%
412106	Entrance Landscaping Beautification	396,008	500,000	500,000	0	0.0%
Total Division #1000 Council		468,333	882,000	882,000	0	0.0%
Division #2300 Corporate Strategic Services						
Cost Centre #2240 Corporate Communication & Marketing						
412504	Webstreaming East Board Room (SCF)	37,000	37,000	37,000	0	0.0%
Cost Centre #2315 Corporate GIS						
40940C-11	Corporate GIS Foundation Items	3,687	32,000	32,000	0	0.0%
Cost Centre #5400 Information Services						
40548C	IT Strategic Plan	851,612	910,000	910,000	(0)	0.0%
412501	Office Systems Replacement Plan	261,766	652,100	652,100	0	0.0%
Total Division #2300 Corporate Strategic Services		1,154,064	1,631,100	1,631,100	(0)	0.0%
Division #3000 Community & Protective Services						
Cost Centre #3150 Community Recreation Programs						
40958A	Founders Walk (150th Anniversary)	1,263,960	1,300,000	1,269,000	31,000	2.4%
Cost Centre #3170 Parks & Naturalization						
40982A	Northridge Park Development Phase 1/Phase	572,632	750,000	750,000	0	0.0%
41022A-11	Dog Park	91,292	100,000	100,000	0	0.0%
41131A	Mountain Bike Skills Park - Design	3,467	25,000	25,000	0	0.0%
Total Division #3000 Community & Protective Services		1,931,351	2,175,000	2,144,000	31,000	1.4%

Appendix 2 (cont'd)

Project Description		PROJECT TOTAL Project To Date A	Project Budget B	Project Forecast C	$ Variance fav / (unfav) (B-C)	% Variance
Division #4000 Planning & Engineering Services						
Cost Centre #4025 Roadway Services - Contracts						
412406	Local Reconstruct Program	1,257,936	1,300,000	1,300,000	0	0.0%
412415	Veness Road Upgrade (142 St)	3,413,892	3,500,000	3,500,000	0	0.0%
Total Division #4000 Planning & Engineering Services		4,671,827	4,800,000	4,800,000	0	0.0%
Division #4500 Infrastructure Services						
Cost Centre #4100 Public Works Administration						
40802C-1	Office Systems (Hansen Software)	77,805	226,000	226,000	0	0.0%
Cost Centre #4130 Roadway Services						
40970A	St. Albert Trail Urbanization Study	70,425	150,000	150,000	0	0.0%
41020A	Anthony Henday Drive Connectors (BCF)	10,785,542	11,000,000	11,000,000	0	0.0%
41119A	Bridge Rehabilitation	541,114	600,000	600,000	0	0.0%
41184	Ray Gibbon Drive Stage 3A - Construction	12,446,212	14,500,000	14,500,000	0	0.0%
Cost Centre #4135 Sidewalks & Curbs						
40908A-11	Sidewalk Program	886,441	1,012,000	1,012,000	0	0.0%
Cost Centre #4225 Playfields & Playgrounds						
41126A	Sportfield Refurbishment Program	74,523	100,000	100,000	0	0.0%
Cost Centre #4600 Transit Administration						
412420	Campbell Road Park & Ride	11,980	30,000,000	30,000,000	0	0.0%
Cost Centre #4610 Transit System Operations						
40954C	Drive Camera (Incident Video)	0	105,000	105,000	0	0.0%
Cost Centre #4750 Other Civic Buildings						
41132B	City Building Rehabilitation	56,250	100,000	100,000	0	0.0%
Total Division #4500 Infrastructure Services		24,950,293	57,793,000	57,793,000	0	0.0%
Division #5500 Economic Development						
Cost Centre #2100 Business Development						
40952C	Downtown Signage	0	125,000	125,000	0	0.0%
Total Division #5500 Economic Development		0	125,000	125,000	0	0.0%
Division #6500 Common & Fiscal						
Cost Centre #6010 General Corporate						
412108	Civic Space Capacity Initiative	97,135	490,000	490,000	0	0.0%
Total Division #6500 Common & Fiscal		97,135	490,000	490,000	0	0.0%
2012 & Prior Year Total Entity #01 St. Albert		**33,273,002**	**67,896,100**	**67,865,100**	**31,000**	**0.0%**
2014 Municipal Projects		752,197	26,741,700	26,721,700	20,000	0.1%
2013 Municipal Projects		8,371,835	13,259,500	13,325,200	(65,700)	-0.5%
2012 & Prior Year Municipal Projects		33,273,002	67,896,100	67,865,100	31,000	0.0%
		42,397,035	**107,897,300**	**107,912,000**	(14,700)	**0.0%**

Appendix 2 (cont'd)

Project Description	Project To Date A	Project Budget B	Project Forecast C	$ Variance fav / (unfav) (B-C)	% Variance
	PROJECT TOTAL				
Entity #02 Utilities					
2014 Utility Projects					
Division #7000 Water					
Cost Centre #7100 Water Administration					
414203 Update Water Meter Technology	0	100,000	100,000	0	0.0%
Cost Centre #7130 Water Distribution					
414430 Water Network Level of Service	0	578,000	578,000	0	0.0%
414431 Oakmont Pump House Upgrades	0	500,000	500,000	0	0.0%
414432 OSL 5% Contribution	0	170,000	170,000	0	0.0%
414835 Water System Infrastructure Rehab	0	410,000	410,000	0	0.0%
Total Division #7000 Water	0	1,758,000	1,758,000	0	0.0%
Division #8000 Wastewater					
Cost Centre #8110 Wastewater Lift System					
414442 Wastewater Lift Station Rehabilitation	0	3,570,000	3,570,000	0	0.0%
414845 Wastewater Rehabilitation Program	0	221,000	221,000	0	0.0%
Cost Centre #8130 Wastewater Collection					
414440 Wastewater Collection System Redesign & E	0	2,200,000	2,200,000	0	0.0%
414441 Wastewater Main Replacement	0	554,000	554,000	0	0.0%
414846 Wastewater Household Service Replacemer	0	200,000	200,000	0	0.0%
Total Division #8000 Wastewater	0	6,745,000	6,745,000	0	0.0%
Division #8600 Storm					
Cost Centre #8700 Storm Operations					
414450 Lacombe Park Bank repairs	0	800,000	800,000	0	0.0%
414451 South Campbell Stormwater Management Fa	0	6,200,000	6,200,000	0	0.0%
414452 Sedimentation and Erosion Control Plan	0	2,000,000	2,000,000	0	0.0%
Total Division #8600 Storm	0	9,000,000	9,000,000	0	0.0%
Division #9000 Solid Waste Management					
Cost Centre #9100 Solid Waste Management Collection & Disposal					
414865 Recycle Yard Upgrades	0	25,000	25,000	0	0.0%
414866 Waste Screening Implementation Program	0	10,000	10,000	0	0.0%
Cost Centre #9120 Composting					
414867 Waste & Organic Cart Additions/Replacemer	0	20,000	20,000	0	0.0%
Total Division #9000 Solid Waste Management	0	55,000	55,000	0	0.0%
2014 Total Entity #02 Utilities	**0**	**17,558,000**	**17,558,000**	**0**	**0.0%**

Appendix 2 (cont'd)

Project Description	Project To Date A	Project Budget B	Project Forecast C	$ Variance fav / (unfav) (B-C)	% Variance
	PROJECT TOTAL				
Entity #02 Utilities					
2013 Utility Projects					
Division #7000 Water					
Cost Centre #7130 Water Distribution					
413414 Water Network Level of Service	0	551,000	551,000	0	0.0%
413415 Utility Master Plan (Water)	105,679	158,000	158,000	0	0.0%
413416 Oversized Pools - Water Mains	0	199,300	199,300	0	0.0%
413417 East Water Supply Main (Phase 2)	4,317,023	5,500,000	5,500,000	0	0.0%
413418 Oakmont Water Supply Line	127,966	4,900,000	4,900,000	0	0.0%
413419 Oakmont Pumphouse Upgrades	12,053	75,000	75,000	0	0.0%
Total Division #7000 Water	4,562,721	11,383,300	11,383,300	0	0.0%
Division #8000 Wastewater					
Cost Centre #8130 Wastewater Collection					
413420 Wastewater Collection System Level of Ser	28,585	276,000	276,000	0	0.0%
413421 Utility Master Plan (Wastewater)	105,679	158,000	158,000	0	0.0%
413422 North Trunk Development Phase 1	0	2,461,400	2,461,400	0	0.0%
413813 Wastewater Main Replacement	2,228	528,000	528,000	0	0.0%
Total Division #8000 Wastewater	136,491	3,423,400	3,423,400	0	0.0%
Division #8600 Storm					
Cost Centre #8700 Storm Operations					
413423 Storm Water Infrastructure Rehabilitation	79,092	1,050,000	1,050,000	0	0.0%
413424 Storm Water Management Level of Service F	86,546	1,680,000	1,680,000	0	0.0%
413425 Utility Master Plan (Stormwater)	105,679	158,000	158,000	0	0.0%
413426 South Campbell Storm Water Management Fa	48,285	950,000	950,000	0	0.0%
413427 Sedimentation and Erosion Control Plan	0	200,000	200,000	0	0.0%
Total Division #8600 Storm	319,602	4,038,000	4,038,000	0	0.0%
2013 Total Entity #02 Utilities	**5,018,814**	**18,844,700**	**18,844,700**	**0**	**0.0%**

Appendix 2 (cont'd)

		PROJECT TOTAL				
	Project Description	Project To Date A	Project Budget B	Project Forecast C	$ Variance fav / (unfav) (B-C)	% Variance
Entity #02 Utilities						
2012 & Prior Year Utility Projects						
Division #7000 Water						
Cost Centre #7100 Water Administration						
412706	My City Application (Tempest Software)	39,671	50,000	50,000	0	0.0%
Cost Centre #7130 Water Distribution						
40935A	Oakmont Distribution Water Main Phase 1	200,467	220,000	220,000	0	0.0%
412703	Water Network Level of Service	154,668	525,000	525,000	0	0.0%
412704	Water Main Oversizing	0	193,400	193,400	0	0.0%
Total Division #7000 Water		394,805	988,400	988,400	0	0.0%
Division #8000 Wastewater						
Cost Centre #8100 Wastewater Administration						
412710	Wastewater Collection System Level of Ser	1,914,910	2,000,000	2,000,000	0	0.0%
Cost Centre #8110 Wastewater Lift System						
412711	Wastewater Lift Station Rehabilitation	113,985	250,000	250,000	0	0.0%
Cost Centre #8130 Wastewater Collection						
412709	Wastewater Main Replacement	496,132	502,000	502,000	0	0.0%
412716	North Development Trunk Phase 1	1,834,068	2,403,000	2,403,000	0	0.0%
Total Division #8000 Wastewater		4,359,095	5,155,000	5,155,000	0	0.0%
Division #8600 Storm						
Cost Centre #8700 Storm Operations						
41148A	Havenwood Pond Reconstruction	816,791	900,000	900,000	0	0.0%
41151A	Riel Wetland Stormwater Outlet Improvement	543	500,000	500,000	0	0.0%
412712	Stormwater Infrastructure Rehabilitation	810,227	1,000,000	1,000,000	0	0.0%
412714	Sedimentation and Erosion Control Plan	1,603,890	2,560,000	2,560,000	0	0.0%
Total Division #8600 Storm		3,231,451	4,960,000	4,960,000	0	0.0%
Division #9000 Solid Waste Management						
Cost Centre #9100 Solid Waste Management Collection & Disposal						
412715	Riel Park Redevelopment Phase 3 & 4	4,574,629	7,505,000	7,505,000	0	0.0%
Total Division #9000 Solid Waste Management		4,574,629	7,505,000	7,505,000	0	0.0%
2012 & Prior Year Total Entity #02 Utilities		**12,559,981**	**18,608,400**	**18,608,400**	**0**	**0.0%**
	2014 Utility Projects	0	17,558,000	17,558,000	0	0.0%
	2013 Utility Projects	5,018,814	18,844,700	18,844,700	0	0.0%
	2012 & Prior Year Utility Projects	12,559,981	18,608,400	18,608,400	0	0.0%
		17,578,795	**55,011,100**	**55,011,100**	**0**	**0.0%**

For More Information:

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2014

QUARTERLY REPORT
COUNCIL GOALS AND PRIORITIES
& MAJOR PROJECTS STATUS UPDATE

FIRST QUARTER

Council Goals and Priorities and Major Projects Status Update Report
Quarter One 2014

					Timing											
					2014				2015				2016	2017		
Department Name	Project/Activity Name	Project/Activity Purpose	Directive	Link to Reference	Q 1	Q 2	Q 3	Q 4	Q 1	Q 2	Q 3	Q 4			Status*	Quarter One Status Update
Engineering Services	Servicing requirements for growth	**Goal:** Create an attractive environment to do business in St. Albert that results in a diversified tax base. **Priority**: Explore front-end servicing of lands for commercial and industrial development.	1. Council Outcome - Economic Prosperity												●	Request for Proposals for intermunicipal servicing options is underway. Identification of servicing requirements and funding opportunities ongoing.
Planning and Development	St. Anne Street Realignment	**Goal**: Encourage a vibrant downtown core. **Priority:** Realign St. Anne Street to provide greater versatility (pedestrian, cyclists, transit and vehicles) and allow for a better relationship with the riverfront.	1. Council Outcome - Economic Prosperity												●	Functional Alignment and Design Study Request for Proposals was sent out.
Planning and Development	Downtown Residential Density	**Goal:** Encourage a vibrant downtown core. **Priority:** Identify opportunities to increase downtown residential density	1. Council Outcome - Economic Prosperity												●	Projects that will address this goal: Downtown district update in Land Use Bylaw
Economic Development	Demand Studies	**Goal:** Create an attractive environment to do business in St. Albert that results in a diversified tax base. **Priority:** Develop demand studies for the hotel, entertainment and commercial property industry sectors.	1. Council Outcome - Economic Prosperity												●	Retail Demand study was provided to targeted retailers and retail marketers. Follow-up calls undertaken to provide additional information requested. The Hotel Demand Study was completed and implementation plan was developed for immediate distribution to potential investors.
Economic Development	Business Incubation Strategy	**Goal:** Foster business retention and expansion of local businesses. **Priority**: Work with NABI to further develop the business incubation strategy.	1. Council Outcome - Economic Prosperity												●	No update for Quarter One. Terms of reference will be developed in Quarter Two 2014.
Economic Development	Export Alliance	**Goal:** Foster business retention and expansion of local businesses. **Priority:** Promote the Capital Region Export Alliance to expand Economic Development.	1. Council Outcome - Economic Prosperity												●	The Municipal Affairs Grant contract was reviewed and executed. Workplan approach and agenda for first partner meeting was developed.
Economic Development	Shop Local Concept	**Goal:** Foster business retention and expansion of local businesses. **Priority:** Help develop, support and promote the concept of Shop Local.	1. Council Outcome - Economic Prosperity												●	No work took place on this project in Quarter One.

***Status Legend**
Black Circle - New Project
Green Circle - In Progress
Yellow Circle - Delay
Red Circle - Completed

					Timing											
					2014				2015				2016	2017		
Department Name	Project/Activity Name	Project/Activity Purpose	Directive	Link to Reference	Q 1	Q 2	Q 3	Q 4	Q 1	Q 2	Q 3	Q 4			Status*	Quarter One Status Update
Economic Development	Concerto Economic Development Initiative	**Goal:** Foster business retention and expansion of local businesses. **Priority:** Join the initiative to increase the economic contribution an prosperity of Francophone's within St. Albert and the region.	1. Council Outcome - Economic Prosperity												●	Administration attended Legal's Concerto Ceremony to determine applicability for St. Albert's involvement and to plan event in May.
Recreation and Parks	Events at Servus Place	**Goal:** Promote current and future tourist attractions and events. **Priority:** Explore the feasibility of increasing the number of events held at Servus Place.	1. Council Outcome - Economic Prosperity												●	Staff held workshop and brainstorming session to discuss and identify objectives and opportunities to pursue.
City Manager Office	Employment Lands Plan Framework	**Goal:** Create an attractive environment to do business in St. Albert that results in a diversified tax base. **Priority:** Ensure we have land available for a variety of non-residential uses.	1. Council Outcome - Economic Prosperity												●	Servicing costs have been developed and benchmark research has been completed.
Recreation and Parks	Grosvenor Pool	**Goal:** Respond to the needs of a growing community. **Priority:** Explore opportunities to increase the usage of Grosvenor Pool.	2. Council Outcome - Historic, Creative and Active Community	http://www.stalbert.ca/grosvenor-outdoor-pool											●	No update for Quarter One. For 2014 a new inexpensive seasons pass will be introduced for Grosvenor Outdoor Pool.
Recreation and Parks	Low-fee and no-fee recreation activities	**Goal:** Ensure that all residents are able to access a broad spectrum of recreational activities. **Priority:** Ensure the availability of low-fee and no-fee recreational activities.	2. Council Outcome - Historic, Creative and Active Community												●	No update for Quarter One.
Recreation and Parks	Additional Family Day event	**Goal:** Ensure that all residents are able to access a broad spectrum of recreational activities. **Priority:** Fund an additional signature event for the community on each Family Day statutory holiday.	2. Council Outcome - Historic, Creative and Active Community	http://www.stalbert.ca/family-day-unplugged											●	Administration was able to engage the St. Albert Fire Union to take on the organizing of the Family Day community celebration in 2014.
Cultural Services	Expansion of Grain Elevator Park	**Goal:** Partner with the Arts and heritage Foundation to encourage the retention and preservation of unique physical heritage assets. **Priority:** Become a provincial cultural leader with the expansion of the Grain Elevator Park.	2. Council Outcome - Historic, Creative and Active Community												●	No update for Quarter One.

***Status Legend**
Black Circle - New Project
Green Circle - In Progress
Yellow Circle - Delay
Red Circle - Completed

					Timing											
					2014				2015				2016	2017		
Department Name	Project/Activity Name	Project/Activity Purpose	Directive	Link to Reference	Q 1	Q 2	Q 3	Q 4	Q 1	Q 2	Q 3	Q 4			Status*	Quarter One Status Update
Cultural Services	Phase Two Restoration - Cunningham and Hogan Houses; Brosseau Granary	**Goal:** Partner with the Arts and heritage Foundation to encourage the retention and preservation of unique physical heritage assets. **Priority:** Continue with the Phase 2 restoration of the historic Cummingham and Hogan houses at the Heritage Sites.	2. Council Outcome - Historic, Creative and Active Community													Funding for part 1 of the project was approved. Contract has been awarded. Development of conservation plan is underway. Initial restoration work will be completed by the fall 2014. Second part of phase 2 is scheduled for 2015.
Cultural Services	Develop 10-Year Capital Plan	**Goal:** Partner with the Arts and heritage Foundation to encourage the retention and preservation of unique physical heritage assets. **Priority:** Develop a 10-year capital plan together with the Arts and Heritage Foundation.	2. Council Outcome - Historic, Creative and Active Community													Alberta Heritage Foundation (AHF) Capital Plan was presented to Council on March 24th. Administration will work with AHF to incorporate their capital plan into the City's 10-Year Capital budget.
Cultural Services	Cultural Walk/Wall of Fame	**Goal:** Nurture St. Albert's future cultural leaders, artists, volunteers and audiences. **Priority:** Establish a cultural walk/wall of fame to recognize individuals or groups who have made a significant contribution to St. Albert's cultural community.	2. Council Outcome - Historic, Creative and Active Community													No update for Quarter One.
Cultural Services	Youth Festival	**Goal:** Nurture ST. Albert's future cultural leaders, artists, volunteers and audiences. **Priority:** Help organize the Amplify Youth Festival to support youth exploring the arts.	2. Council Outcome - Historic, Creative and Active Community													A significant amount of planning took place in Quarter One including the establishment of the festival itinerary.
Cultural Services	Phase Two - Founder's Walk	**Goal:** Nurture St. Albert's future cultural leaders, artists, volunteers and audiences. **Priority:** Continue with Phase 2 of the Founder's Walk.	2. Council Outcome - Historic, Creative and Active Community													Visioning is ongoing. Project has been split into two phases: Phase 1: Design (2014) Phase 2: Construction (2015)
City Manager Office	Civic Space Needs	**Goal:** Respond to the needs of a growing community. **Priority:** Address library and other civic space needs.	2. Council Outcome - Historic, Creative and Active Community	Build St. Albert Business Plan												Council reaffirmed the requirement to assemble a Civic Space Capacity Committee and make recommendations to Council by July 2016.

***Status Legend**
Black Circle - New Project
Green Circle - In Progress
Yellow Circle - Delay
Red Circle - Completed

					Timing											
					2014				2015				2016	2017		
Department Name	Project/Activity Name	Project/Activity Purpose	Directive	Link to Reference	Q 1	Q 2	Q 3	Q 4	Q 1	Q 2	Q 3	Q 4			Status*	Quarter One Status Update
City Manager Office	Action Plan for expansion of recreational facilities	**Goal:** Respond to the needs of a growing community. **Priority**: Implement an action plan to determine time and population triggers to expand recreational facilities with supporting cost estimates.	2. Council Outcome - Historic, Creative and Active Community	Build St. Albert Business Plan											●	Initial work on this project took place in Quarter One. Administration will develop and present for approval New Facility Prioritization Model by the end of 2015.
Engineering Services	LED Street Light Pilot Project	**Goal:** Promote sustainable urban development. **Priority**: Pilot light emitting diodes (LED) streetlights to improve energy efficiency within the community.	3. Council Outcome - Green Community												●	Administration has made preliminary contact with Fortis Alberta Ltd. Scope and next steps to be determined.
Engineering Services	Noise Attenuation Policy Development	**Goal**: Reduce the release of pollutants into the air, land and water. **Priority:** Complete a review of the noise attenuation policy and standards for community rail and arterial roads.	3. Council Outcome - Green Community												●	No work took place in Quarter One. Request For Proposals to engage qualified external consultants to complete a review of the City's current noise attenuation standards will be issued in Q4 2014.
Engineering Services	Whistle cessation	**Goal:** Reduce the release of pollutants into the air, land and water. **Priority**: Assess opportunities for whistle cessation to reduce noise pollution within the community.	3. Council Outcome - Green Community												●	Construction is ongoing for two at-grade crossings. Completion date dependent on completion of signals by others (CN). Application to grant funding program for funding for remaining crossing to be submitted by the end of Quarter Three. If funding is approved work would be done in 2015-2016. In the interim Administration will continue to discuss fencing requirements with CN.
Public Works	Organic waste collection at City owned facilities	**Goal:** Strive to become a leader in environmental stewardship. **Priority:** Coordinate organic waste collection at City owned facilities.	3. Council Outcome - Green Community												●	No work took place in Quarter One. Service to City facilities will be included in the upcoming tendering process as a future option in Quarter Two.
Public Works	Organic collection expansion	**Goal:** Reduce solid waste generation. **Priority:** Expand the organic collections program, offer to include St. Albert elementary schools and identify other viable opportunities for enrollment.	3. Council Outcome - Green Community												●	Program was approved through the 2014 budget. City staff are in the process of contacting schools for program delivery and initiation in September.
Public Works	Commercial Recycling Program	**Goal:** reduce solid waste generation. **Priority:** Support local businesses to develop commercial recycling programs.	3. Council Outcome - Green Community												●	No update for Quarter One. City staff will provide assistance and alternatives to help businesses acquire and partake in recycling options for their business needs.
Public Works	Natural control options for mosquitoes	**Goal:** Preserve and manage trees, parks and natural areas. **Priority:** Research natural control options for mosquitoes.	3. Council Outcome - Green Community												●	This is a pilot program for attracting bat population as a natural way to reduce mosquitoes. Bat house communication and structures are being developed and incorporated into Public Works day event in May.

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Department Name	Project/Activity Name	Project/Activity Purpose	Directive	Link to Reference	Q 1	Q 2	Q 3	Q 4	Q 1	Q 2	Q 3	Q 4			Status*	Quarter One Status Update
Public Works	Urban Forestry Management Policy	Goal: Preserve and manage trees, parks and natural areas. Priority: Develop an urban forest policy and natural areas policy. The policy will govern the care and management of the City's Urban Forest that consists of a beautiful, healthy, and diverse tree population.	3. Council Outcome - Green Community													Draft policy is under review and scheduled to be presented to Council in Quarter Two of 2014.
Recreation and Parks	Community Tree planting activity	**Goal:** Preserve and manage trees, parks and natural areas. **Priority:** Continue to coordinate the community tree planting activity to coincide with Arbor Day celebrations.	3. Council Outcome - Green Community	http://www.stalbert.ca/pweventsprograms												Planning work toward Arbor Day took place in Quarter One.
Environment and Sustainability	State of the Sturgeon River Watershed Report	Goal: Protect and maintain the Sturgeon River watershed. Priority: Work with the region on a watershed plan. Following recommendation from the report, the purpose of this project is to establish an inter-municipal taskforce/technical committee to harmonize inter-municipal plans, bylaws and policies related to watershed management issues.	3. Council Outcome - Green Community	Sturgeon River Watershed												The first meeting of the elected officials took place on March 27. A second meeting on May 22 will finalize the terms of reference and will be taken back to Council by July for their approval.
Environment and Sustainability	Environmental Monitoring and Remediation - Former Public Works Yard at 7 Riel Drive	**Goal:** Strive to become a leader in environmental stewardship. **Priority:** Implement the former Public Works yard remediation program to remove salt contaminated soil and reduce environmental risk to the Sturgeon River.	3. Council Outcome - Green Community													The funding for the remediation project for the removal of approximately 2,000 cubic meters of salt contaminated soils at the former public works site was approved by Council in 2012. The tender documents for the project have been drafted and will be released in Quarter Two with project completion by Quarter Four.

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Environment and Sustainability	Water Conservation Bylaw	Goal: Promote sustainable urban development. Priority: Develop a Water Conservation Bylaw. New residential or commercial development or major renovations will require a permit to install low-flow water fixtures in an attempt to meet City's target for reducing water consumption.	3. Council Outcome - Green Community													Administration presented background information on the development of a Water Conservation Bylaw to Council in 2013 and is committed to drafting a bylaw for their consideration by July 1, 2014. Environment is working with the Environmental Advisory Committee and the City Legal department to develop a draft bylaw for the June 23, 2014 Council meeting.
Environment and Sustainability	Environmental Master Plan Five-year Update	Goal: Strive to become a leader in environmental stewardship. Priority: Complete the Environmental Master Plan update and related policy. The Environmental Master Plan is the basis for future environmental plans and initiatives that contribute to attaining the City's environmental goals and improving its overall environmental performance.	3. Council Outcome - Green Community	Environmental Master Plan												The updated Environmental Master Plan was presented to Council on March 24 for comment and will be brought back for Council approval on May 5.
Environment and Sustainability	Air Quality Monitoring Station	**Goal:** Reduce the release of pollutants into the air, land and water. **Priority:** Install the air quality monitoring station to provide long-term baseline information on the city's air quality.	3. Council Outcome - Green Community	Air Quality Monitoring												No update for Quarter One. Open houses will be held in Quarter Two to gather residents input into the preferred locations and potential enhancements to the station such as fencing, landscaping and educational components. Information from the open houses will be used to select a preferred location and provided to Council for approval in Quarter Two. Once a location has been approved by Council Administration will go through the development permit process and complete construction of the air monitoring station by 2015.
Environment and Sustainability	Green Gas Local Action Plan	**Goal:** Reduce the release of pollutants into the air, land and water. **Priority:** Complete the Greenhouse Gas Local Action Plan to assist in reducing energy consumption and greenhouse gas (GHG) emission for the City, its residents and businesses.	3. Council Outcome - Green Community	Greenhouse Gas Emissions												No update for Quarter One. Work in 2014 will focus on the recommendations related to energy measurement and benchmarking for major City facilities and the development of a policy related to new City facilities. The full recommendations of the Action Plan will be incorporated into the 2014 update of the Environmental Master Plan in Quarter One.
Environment and Sustainability	Green Energy Generation	**Goal:** Strive to become a leader in environmental stewardship. **Priority:** Support green energy generation (e.g. solar and/or geo thermal).	3. Council Outcome - Green Community	Greenhouse Gas Emissions												No update for Quarter One.

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Environment and Sustainability	Natural Areas Assessment Plan	**Goal:** Preserve and manage trees, parks and natural areas. **Priority:** Implement the Natural Areas Assessment Plan and develop natural areas policy.	3. Council Outcome - Green Community													The Natural Areas Assessment and Prioritization project was carried over from 2013 due to emerging issues which could potentially change the scope of the study. Administration will be reassessing the project and presenting potential scope changes to Council in Quarter Two.
Environment and Sustainability	Sedimentation and Erosion Control Plan	Goal: Protect and maintain the Sturgeon River watershed. Priority: Complete the Sedimentation and Erosion Control Plan to reduce the accumulation of sediments in the Sturgeon River. The 10-year Capital Plan identifies eight high priority outfall locations for retrofits to control sediment entering the Sturgeon River. Two outfalls have been completed since 2010. In 2015, the project will be reassessed and updates to timelines and budget will be recommended, if necessary.	3. Council Outcome - Green Community													Tenders for the retrofit of the third outfall were released in Quarter One for construction in fall 2014.
Strategic Services	City Performance Measurement Policy	**Goal:** Strive to become a leader in analytics to enhance decision making. **Priority:** Develop a City performance measurement policy to support the development of key measurable performance goals for each City department and division.	4. Council Outcome - Excellence in Government													A policy will be developed that provides guidance for a performance measurement program within the City. The purpose of this program would be to support the development of key measurable performance goals for each City department and division. A detailed project plan outlining the approach, estimated timelines and overview of deliverables is being developed to support this work.
Planning and Development	CRB Growth Plan Update	**Goal:** Develop strong working relationships with Sturgeon County and other regional partners. **Priority:** Actively participate in the Capital Region Board (CRB) Growth Plan update.	4. Council Outcome - Excellence in Government													Staff have aided in the drafting of the terms of reference for the update and are actively engaged with the Technical Advisory Committee advising the plan update task force at the CRB.

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Economic Development	Continuous Improvement Project 2014 Development Application Process Review	Goal: Strive to become a leader in analytics to enhance decision making. Priority: Support the Continuous Improvement Program to identify internal efficiencies. The purpose of this project is to review Planning & Development processes to make them easier for the public, developers and Council to understand, and to identify any opportunities for improving efficiencies.	4. Council Outcome - Excellence in Government													Project plan has been approved by City Manager and a kick-off meeting took place. Project Team is in the process of mapping St. Albert's development process and building a flow chart. Team is also in the process of developing survey to be taken to development community with regards to service levels, timelines, and satisfaction.
Recreation and Parks	Implement revised Animal Bylaw	Goal: Engage the community to incorporate resident input and improve decision making. Priority: Develop a plan to support the implementation of the revised Animal Bylaw that includes an estimate of costs, location of proposed parks, success criteria, metrics and resident input.	4. Council Outcome - Excellence in Government	http://www.stalbert.ca/new animal-bylaw												Off Leash Sites have been determined and communicated to Council and residents through News Release and on the City's website. The city now has 18 Off-Leash sites. More information is available at the City of St. Albert website.
Community and Protective Services Administration	Continuous Improvement Project 2014 Public Communication, Consultation and Engagement	Goal: Engage the community to incorporate resident input and improve decision making. Priority: Review, assess and implement public engagement online tools for the City. Priority: Explore opportunities to more effectively utilize social media to engage and communicate with residents. Priority: Create more opportunities for more youth to provide input on the direction of the community.	4. Council Outcome - Excellence in Government													Significant amount of research on best practice and best in available tools has been undertaken in Quarter One.
Financial Services	Utility Policies	**Goal:** Maintain fiscal responsibility and transparency. **Priority:** Review City's utility policies	4. Council Outcome - Excellence in Government													By Quarter Three 2014 Utility Fiscal Policies will be developed and approved to set rates and capital plans for next 10 years.
Financial Services	Fiscal Responsibility and Accountability	**Goal:** Maintain fiscal responsibility and transparency. **Priority:** Explore options to increase fiscal responsibility and accountability within government.	4. Council Outcome - Excellence in Government													Upgrade financial management system to be compieted in 2016, financial policies to be reviewed annually, continue exploration of revenue from alternate source and efficiency initiatives.

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Human Resources	Whistleblower Policy	**Goal:** Maintain the City of St. Albert as an employer of choice. **Priority:** Evaluate whistleblower policies similar to those of Edmonton.	4. Council Outcome - Excellence in Government													This project was postponed to 2015 due to workload capacity.
Human Resources	Inclusive Hiring Policy	**Goal:** Maintain the city of St. Albert as an employer of choice. **Priority:** Develop an inclusive hiring policy for the City	4. Council Outcome - Excellence in Government													On February 3, 2014 Council made a motion requesting Administration prepare an Inclusive Hiring Policy for Council's review on July 7, 2014. Administration has prepared guiding principles for Council's review on May 20, 2014.
Human Resources	Talent Management Strategy	**Goal:** Maintain the City of St. Albert as an employer of choice. **Priority:** Develop an employee attraction and retention plan for the City	4. Council Outcome - Excellence in Government													Administration will develop a comprehensive strategy to ensure that employee recruitment, retention and programs support Council's Goals and Priorities in a fiscally responsible manner. This project will be initiated upon hiring of a new Director of Human Resources.
Strategic Services	Continuous Improvement Program	**Goal:** Strive to become a leader in analytics to enhance decision making. **Priority:** Support Continuous Improvement Program to identify internal efficiencies.	4. Council Outcome - Excellence in Government													The following three projects commenced in quarter one as part of the Continuous Improvement Program for 2014: Development Application Process Review Public Communication Consultation and Engagement Service Levels Benchmarking (2014 and 2015) In quarter one, project plans were developed, approved by City Manager and posted on Council's website. First status update meeting was held with all project teams. Status update for individual projects is included in this report for each project on this list.
Strategic Services	Community Sustainability Plan	**Goal:** Engage the community to incorporate resident input and improve decision making. **Priority:** Develop a Community Sustainability Plan and related policies to engage the public in better defining a long-term vision for the community.	4. Council Outcome - Excellence in Government													The Community Sustainability Public Engagement Project was branded 'Cultivating Our Future' in Quarter One. Terms of reference for a Council-led Committee were approved by Council in Quarter One. In Quarter Two the Council members of the Committee will interview and select five members of the public for appointment to the Committee and monthly meetings will be initiated. The Committee will work with Administration and consultants on developing and implementing the public engagement plan and reviewing the input from residents in a summary document. The Committee will use this information to draft a community vision, values and pillars of sustainability for review by Council and the public by Quarter Four.
Strategic Services	Memorandum of Understanding with Sturgeon County on the PGA lands	**Goal:** Develop strong working relationships with Sturgeon County and other regional partners. **Priority:** Develop a Memorandum of Understanding (MOU) with Sturgeon County.	4. Council Outcome - Excellence in Government													On March 3, 2014 Council directed Administration to provide a comprehensive review of a proposed Memorandum Of Understanding (MOU). The MOU will return for Council's consideration in May 2014.

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Public Works	Service Standard Policy for Benches, Bus Stops and Garbage Cans.	**Goal:** Improve existing community assets and services. **Priority:** Develop a service standards policy for benches, bus stops and garbage cans.	5. Council Outcome - Sustainable Infrastructure and Services												●	Some Administrative procedures are already in place. The Policy will be developed in 2015.
Engineering Services	Advocacy plan for Ray Gibbon Drive	**Goal:** Maintain a safe and efficient transportation network. **Priority:** Develop an advocacy plan for the twinning of Ray Gibbon Drive.	5. Council Outcome - Sustainable Infrastructure and Services												●	Project will start in Quarter Four 2014.
Engineering Services	Transportation Master Plan	**Goal:** Maintain a safe and efficient transportation network. **Priority:** Update the Transportation Master Plan to identify a transportation policy framework for the City and establish priorities for the City's investment in transportation and infrastructure for the future.	5. Council Outcome - Sustainable Infrastructure and Services												●	Request For Proposals for qualified external consulting resources to update the Transportation Master Plan has closed and evaluation of proposal is underway.
Engineering Services	St. Albert Trail Corridor Safety review	**Goal:** Maintain a safe and efficient transportation network. **Priority:** Complete the St. Albert Trail and Boudreau Road corridor safety review to address prevailing safety issues.	5. Council Outcome - Sustainable Infrastructure and Services												●	No work took place in Quarter One. Request For Proposals for external consulting resources to undertake the corridor review and recommend solutions to outstanding safety issues to be issued in Quarter Three 2014.
Engineering Services	St. Albert Trail Pedestrian Sidewalk Upgrades	**Goal:** Enhance St. Albert Trail. **Priority**: Continue to construct sidewalks along the St. Albert Trail.	5. Council Outcome - Sustainable Infrastructure and Services												●	Additional para ramps will be added along St. Albert Trail in 2014. The scope of work will be finalized pending receipt of bids. Project Charter was submitted for 2015 budget consideration.
Engineering Services	St. Albert Trail Median and Boulevard Enhancement	**Goal:** Enhance St. Albert Trail. **Priority:** Enhance the St. Albert Trail Median and Boulevards.	5. Council Outcome - Sustainable Infrastructure and Services												●	Design work is ongoing. Construction will be tendered in Quarter Two. Project Charter was submitted for 2015 budget consideration.
Planning and Development	Land Use Bylaw Review and Update	**Goal:** Encourage innovative and progressive development. **Priority:** Review the Land Use Bylaw	5. Council Outcome - Sustainable Infrastructure and Services												●	No work took place on this project in Quarter One due to current resourcing and workload issues. Administration will be submitting a business case to begin this work in 2015 for consideration in the upcoming budget deliberations

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Public Works	Frequency of waste collection services	**Goal:** Improve existing community assets and services. **Priority:** Examine the frequency of waste collection services.	5. Council Outcome - Sustainable Infrastructure and Services													Tender preparation for waste collection options occurred in Quarter One. Various service options were contemplated and incorporated in the upcoming tendering process to be completed in May. Options will be presented to Council in Quarter Two.
Transit Services	LRT Functional Alignment Study	**Goal:** Maintain a safe and efficient transportation network. **Priority:** Complete the Light Rail Transit (LRT) functional alignment study. A study for the extension of Edmonton's LRT into and through St. Albert.	5. Council Outcome - Sustainable Infrastructure and Services													As part of Stage 1 an "Initial Value Workshop" was completed with stakeholders and a report related to outcomes was prepared. Further Stage 1 work will involve public meetings in Quarter Two with a recommendation to Council of a preferred corridor in Quarter Four. Stage 2 will define a recommended LRT alignment within the corridor, by September 2015.
Transit Services	Park and Ride Transit Centre Land Agreement	**Goal:** Maintain a safe and efficient transportation network. **Priority:** Develop a park and ride location and plan. Develop a lease agreement with the City of Edmonton and the province of Alberta for lands within the Transportation Utility Corridor.	5. Council Outcome - Sustainable Infrastructure and Services													Administration is continuing coordination with the City of Edmonton and the Province of Alberta on a lease/sublease arrangement for the land at the chosen site.
Transit Services	Park & Ride Transit Centre Project	**Goal:** Maintain a safe and efficient transportation network. **Priority:** Develop a park and ride location and plan. Provision of park and ride facility on surplus Transportation Utility corridor lands for St. Albert Transit users aiming to increase ridership.	5. Council Outcome - Sustainable Infrastructure and Services													Geotechnical work is presently being carried out. Updated costs are scheduled to be provided to Council in Quarter Two. Construction budget for the project was moved to the 2015 budget year.
Transit Services	Growth Areas For Transit Service	**Goal:** Maintain a safe and efficient transportation network. **Priority:** Support growth-area transit service to higher density residential areas.	5. Council Outcome - Sustainable Infrastructure and Services													A business case was developed to provide services to growth areas for 2015. Design for service extension/restructure for Erin Ridge North commercial and multifamily areas was completed for Quarter Three implementation.

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Transit Services	CRB Transit Governance Review	**Goal:** Maintain a safe and efficient transportation network. **Priority:** Participate in the Regional transit Commission Assessment. Business Case analysis for creating a Capital Region Transit Commission is being completed by the CRB, Transit Committee.	5. Council Outcome - Sustainable Infrastructure and Services												●	Administration commented on the draft findings from the consultant in Quarter Four 2013 and is awaiting a presentation to the Capital Region Board by the consultant in Quarter Two 2014.
City Manager Office	Continuous Improvement Project 2014 Service Levels Benchmarking	Goal: Improve existing community assets and services. Priority: Review service levels versus comparator municipalities. Goal: Strive to become a leader in analytics to enhance decision making. Priority: Support Continuous Improvement Program to identify internal efficiencies. Year 1 objective is to develop an inventory of external services, service levels and benchmarked service levels with progress report to Council by Quarter Four of 2014. Year 2 project plan and objectives will be based on the findings from year 1.	5. Council Outcome - Sustainable Infrastructure and Services												●	A project team has been established and Administration is currently recruiting two term employees to conduct research, analysis and reporting recommendations. Several benchmark municipalities have expressed desire to take part.
Strategic Services	SMART City Master Plan Development and Alliance	Goal: Encourage innovative and progressive development. Priority: Support the Smart City Master Plan and Alliance to foster increased efficiencies and capacity through serving as a living lab for innovative and cutting-edge municipal technology solutions.	5. Council Outcome - Sustainable Infrastructure and Services												●	The Alberta Smart City Alliance is scheduled to be officially formed on April 22, 2014, and the Smart City Master Plan Steering Committee is scheduled to be launched April 2014. The next phases, including detailed committee reviews, public consultations, and strategy development will continue through 2014 and 2015, with final Council consideration in Quarter Four 2015.
Family and Community Support Services	Support for Youth	**Goal:** Encourage the development of an inclusive community that is age friendly. **Priority:** Identify supports for youth.	6. Council Outcome - Safe, Healthy and Inclusive Community	Social Master Plan											●	No update for Quarter One.

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Family and Community Support Services	Provision of Social Support	**Goal:** Foster a sense of community and connectedness. **Priority:** Advocate for the provision of appropriate social supports including funding.	6. Council Outcome - Safe, Healthy and Inclusive Community	Social Master Plan												Provincial advocacy initiative FCSSAA is underway to increase provincial funding efforts.
Engineering Services	Safe Journeys to School	Goal: Ensure all residents live in a safe community. Priority: Develop a Safe Journey to School program. The project will provide a comprehensive review of various activities, infrastructure, and measures that address an overall community approach to enhance student travel safety.	6. Council Outcome - Safe, Healthy and Inclusive Community													Public Steering Committee has been selected. Consulting firms are being procured. Consultant will be selected and begin project activities in May.
Planning and Development	Entry Level Housing	**Goal:** Support the development of a range of housing options. **Priority:** Explore options to encourage the development of entry-level housing.	6. Council Outcome - Safe, Healthy and Inclusive Community													Projects that will address this goal: Housing Priorities Report Multifamily infill report provided to Council Quarter One 2014
Planning and Development	Affordable Housing Funding	**Goal:** Support the development of a range of housing options. **Priority:** Advocate for affordable housing funding	6. Council Outcome - Safe, Healthy and Inclusive Community													Projects that will address this goal: Housing priorities Report
Planning and Development	Multifamily infill in established neighbourhoods	**Goal:** Support the development of a range of housing options. **Priority:** Explore the potential for higher density in-fill development in older neighbourhoods.	6. Council Outcome - Safe, Healthy and Inclusive Community													Projects that will address this goal: Housing Priorities Report Multifamily infill report provided to Council Quarter One 2014 Background report for Land Use Bylaw
Fire Services	City's Emergency Plans	**Goal:** Ensure all residents live in a safe community. **Priority:** Further develop and implement the City's emergency plans.	6. Council Outcome - Safe, Healthy and Inclusive Community													A three year work plan has been developed. New staff person is scheduled to start May 1 and work will commence at that time. Progression on the plan will depend upon the level of experience of the new staff member.
Economic Development	Physician Attraction	**Goal:** Encourage the development of an inclusive community that is age friendly. **Priority:** Continue to support a physician attraction program.	6. Council Outcome - Safe, Healthy and Inclusive Community													Administration was in contact with the medical clinic that is opening on the east side of St. Albert Trail, to provide necessary information and support.

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Family and Community Support Services	Social Master Plan Implementation	**Goal:** Foster a sense of community and connectedness. **Priority:** Support Implementation of the Social Master Plan	6. Council Outcome - Safe, Healthy and Inclusive Community	Social Master Plan												Social policy development and specific actions/implementation strategies are ongoing. A social policy will be developed by Quarter One 2015. Broad community communication strategy and plan will be developed by Quarter Four 2014.
Family and Community Support Services	Neighbourhood Development	**Goal:** Host neighbourhood development on a larger scale than block parties. **Priority:** Host neighbourhood development on a larger scale than block parties.	6. Council Outcome - Safe, Healthy and Inclusive Community	Social Master Plan												No update for Quarter One.
Community and Protective Services Administration	Community groups service delivery capacity	**Goal:** Foster a sense of community and connectedness. **Priority:** Support the capacity for service delivery by community groups.	6. Council Outcome - Safe, Healthy and Inclusive Community													Date to be determined to have a dialogue session with Council to better understand and clarify expectations of this priority.
City Manager Office	Expansion of North Ridge Lodge	**Goal:** Encourage the development of an inclusive community that is age friendly. **Priority:** Advocate for expansion of North Ridge Lodge	6. Council Outcome - Safe, Healthy and Inclusive Community													No update for Quarter One. Administration is trying to support the expansion plans of the Sturgeon Foundation by seeking available lands that are suitable for the expansion project.
City Manager Office	Options for New Facility	**Goal:** Encourage the development of an inclusive community that is age friendly. **Priority:** Identify options for another facility similar to Chateau Mission Court.	6. Council Outcome - Safe, Healthy and Inclusive Community	Build St. Albert Business Plan												This project is linked to the Land Strategy, and options will be developed by Quarter Four 2014.
City Manager Office	50+ Club Building	**Goal:** Encourage the development of an inclusive community that is age friendly. **Priority:** Rehabilitate and expand the program space in the 50+ Club building	6. Council Outcome - Safe, Healthy and Inclusive Community	Capital Project Charter CM-002												ATB Architecture was selected to prepare the Functional Plan for the project. The plan is anticipated to be completed by Quarter Three 2014. Completion of the project is expected by June 2015.
Engineering Services	Riel Park Redevelopment	Completion of the final phases of the Riel Park land fill remediation and redevelopment plan including the reconstruction of the soccer and rugby fields.	Capital Project													Construction was completed in 2013 and the fields ready for use by August 2014. Monitoring will continue on an ongoing basis.

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Public Works	Regulatory Signage Program	Acquire data for the accurate inventory of the City's regulatory signs to develop a maintenance plan to ensure the City maintains compliance with regulatory requirements.	Capital Project													Finalizing data acquisition. Maintenance plan development will be completed by Quarter Three.
Public Works	Subdivision Signage Refurbishment	Repair and rehabilitation of the City's subdivision entry signs and features that will beautify subdivision entryways and integrate botanical City branding where possible.	Capital Project													Preliminary procurement work was completed in Quarter One. Construction will start this Spring 2014.
Public Works	Energy Efficiency Program	Various initiatives for the reduction of energy consumption throughout the City's facilities.	Capital Project													Preliminary procurement work was completed in Quarter One. Construction will start in Spring 2014.
Public Works	Wastewater Household Service Rehabilitation Program	Rehabilitation of wastewater service lines in conjunction with City residents. The program gives residents the opportunity to rehab their service connection with some cost savings by partnering with the City.	Capital Project													Program will start in Quarter Two 2014.
Public Works	Water System Infrastructure Rehab	Lifecycle replacement and rehabilitation of water infrastructure such as fire hydrants and water main valves.	Capital Project													Program will start in Quarter Two 2014.
Public Works	Update Hansen Software	Upgrade to new web based technology to create a number of efficiencies and prospects for additional usage within the PW department.	Capital Project													Project is nearing completion, data transfer to new software is scheduled in Quarter Two.
Recreation and Parks	Campbell Dog Friendly Park	A capital project has been approved to design and construct a second city wide dog friendly park within the Campbell dry storm pond to the east of Servus Place.	Capital Project	http://www.stalbert.ca/campbell-dog-park												The public consultation and design has been completed with plans to construct the park in 2014.
Recreation and Parks	City Parks Refurbishment Plan	The purpose of this project is to develop an inventory and lifecycle for all city parks infrastructure to align with the 10-Year Capital Plan.	Capital Project													No update for Quarter One.
Recreation and Parks	Riel Recreation Park Amenity Building	Work with local stakeholder to fund, design and build a new amenity building that will house change rooms.	Capital Project													Business Case was prepared and submitted through the 2015-2017 Capital Budget Process (Growth).
Recreation and Parks	Erin Ridge Trail	Design, public consultation and construction of the continuation of the multi use trail system within the Erin Ridge subdivision.	Capital Project	http://www.stalbert.ca/erin-ridge-trails												Final design details and site clearing have begun. Open House will be held in May for residents. Trail excavation and landscaping will occur in Quarter Three.

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Recreation and Parks	North Ridge Park	As per Area Structure Plan, the park will be developed to include sport fields, trails and park amenities.	Capital Project													Request for Proposals was prepared and issued.
Recreation and Parks	City Sports field Rehabilitation Program	The purpose of the project is to address the maintenance requirements of the City's sports fields.	Capital Project													Council approved $220,000 to rehabilitate Lorne Akins field. Contract has been awarded and construction will take place in 2014. Schools are currently being advised of timeline and details.
Recreation and Parks	City Parks Infrastructure Replacement Program	The purpose of this project is to upgrade and replace parks infrastructure.	Capital Project													Planning work towards project was undertaken in Quarter One.
Recreation and Parks	Woodlands Water Play Park Locker Room Rehabilitation	This project includes the replacement of locker room fixtures in order to rehabilitate the facility to its designed standard and ensure a safe, well maintained facility for the public.	Capital Project	http://www.stalbert.ca/woodlands-water-play-park												The rehabilitation was approved through the 2014 capital budget and will be completed on schedule and prior to the Woodlands Water Play Park opening in May.
Recreation and Parks	Lacombe Park Master Plan	Development of a Plan that will address the undeveloped municipal reserve land in the Lacombe Park neighbourhood. The Plan will guide the development of parks, trails and recreation amenities.	Capital Project													In process of awarding the Request For Proposals to the consultant for completion of the Lacombe Park Master Plan. Public consultation will begin in Summer 2014 with the report completed in Quarter Four 2014.
Recreation and Parks	Lois Hole Provincial Park	Liaison with Alberta Tourism to ensure City departments are informed of any capital projects at Lois Hole park to ensure appropriate review and permits are obtained in addition to exploring possible partnership opportunities.	Capital Project	http://www.stalbert.ca/big-lake												The Province is building an access road and parking to the area housing their shelter and washroom at Lois Hole Provincial Park. Currently exploring the access and parking options as well as service agreements for any required maintenance.
Recreation and Parks	Parks and Open Space Guidelines	Update the 1994 Parks & Open Space Guidelines document to align with current and future vision of Parks and Open Spaces in the City of St. Albert	Capital Project													This project will begin in Quarter Three 2014.
Recreation and Parks	Rotary Park	To partner with the Rotary Club to develop a City park within Riel Recreation Park.	Capital Project													Construction is underway to be complete in May 2014. Park will reopen on June 1.
Cultural Services	Chevigny House Restoration	Complete necessary repairs to stabilize the property.	Capital Project													Phase 1 - complete. Phase 2 - underway (roof and windows) Phase 3 - approved in 2014 Capital Budget. Siding and final window restoration or replacement. Completion expected by the end of 2014.
Cultural Services	Community Consultation-Potential Performing Arts Centre	Provide advice and consultation to the community regarding the development of a new performing arts centre.	Capital Project													A not-for-profit Society was named - St. Albert Community Performing Arts Society with representatives from the community. Administration continues to provide advice and consultation as the society continues with planning.

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					Timing											
					2014				2015				2016	2017		
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Cultural Services	SAP Wayfinding & Signage	SAP Interior wayfinding and entrance augmentation to improve public wayfinding and communication displays.	Capital Project													A site walkthrough with asset management was held in January. St. Albert Place cultural spaces stakeholder meeting will be held in Quarter Two. Preliminary research into the expansion of digital display technology and the possibility developing an interactive digital concierge for the main lobby has begun.
Legal Services	Facility Safety and Security	Draft Administrative Policy and facilitate safety and security initiatives including enhanced facility access controls, staff training and internal/external communication measures.	Capital Project													An initial draft of Patron Code of Conduct was reviewed by senior Leadership Team. St. Albert Place safety and security measure analysis/recommendations expected in summer of 2014. Planning and Engineering entranceway renovations potentially proceeding in fall, though plans are not yet complete.
Engineering Services	Capital Project Management Policy Update	Update the policy to reflect changes to public sector accounting standards, best practices in project management processes and changes to the City's organizational structure.	Continuous Improvement													The project is delayed due to workload. Scheduled for commencement in Quarter 3.
Public Works	Review Waste Collection Routing and Pickup Day Options	Complete a review of the City's waste collection routing and day pick up options in order to identify potential efficiencies and or benefits	Continuous Improvement													This project was completed in Quarter One.
Public Works	Community Reporting App Software	Implementation of smart-phone/Web solution for public reports of civic issues and information exchange as an alternative to phone/email for improved communication efficiencies.	Continuous Improvement													Preparation work including testing and internal pilot was completed in Quarter One. Launch date is anticipated in Quarter Two.
Public Works	Wastewater Bylaw Update	The existing wastewater bylaw is due for an update to reflect current operation and existing agreements with external parties such as the Alberta Capital Region Wastewater Commission.	Continuous Improvement													This project is scheduled to start in 2015.
Transit Services	Transit Fleet Video Surveillance Systems	Installation of on-board video surveillance on transit buses to be used for security, training and risk management.	Continuous Improvement	StAT LTDP												Equipment was ordered and is scheduled to arrive in Quarter Two with installation starting in Quarter Two. Conversion of approximately 50% of the bus fleet will be completed by end of Quarter Three.
Transit Services	Transit Statutory Holiday Service	Implementation of transit service on 10 statutory holidays.	Continuous Improvement													Implementation of program started with the February statutory holiday and will continue with implementation of other statutory holidays throughout the year.
Recreation and Parks	Sport, Tourism, Economic Assessment Model (STEAM) Model - Economic Impact Study	Implemented to measure the economic impact of several major Servus Place and community events on local businesses and economy.	Continuous Improvement													The economic impact survey was conducted at 9 events in the City. A summary report of the economic impact surveys will be completed in Quarter Two 2014 and distributed publicly by the end of Quarter Two.

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Cultural Services	Cultural Services Consolidated Electronic Program Guide	Develop consolidated Cultural Services Program Guide to highlight the cultural programs offered.	Continuous Improvement													A full review of the current guides and offerings was completed and initial meetings took place with the web development and registration teams to outline course of action for implementation by Quarter Three 2014.
Family and Community Support Services	Community Plans and Social Policies	Determine the need for additional community plans and social policies.	Continuous Improvement	Social Master Plan												No update for Quarter One. Policy development and additional community plans will occur as required relative to Social Master Plan policy development.
Community and Protective Services Administration	Photo Enforcement Service Delivery	Review and assess whether the delivery of the service should remain as a contracted service or if it should be brought in house.	Continuous Improvement													This project was completed in Quarter One. Administration will address the contract needs in Quarter Two.
Financial Services	Utility E-Billing	To improve customer service, the purpose of this project is to implement e-billing to replace paper bills to mitigate loss in mails of billing and to improve operational efficiencies and costs.	Continuous Improvement													No update for Quarter One. The target for 2014 is 20% enrollment.
Financial Services	E-Purchasing Cards	Implement e-purchasing card to streamline the payment process and tighten controls in expenditures.	Continuous Improvement													Work continues of portal development. Web portal will be active by July 2014.
Financial Services	E-Metering	Implement reading of water meters electronically to allow online access to water consumption data. It will also assist with detecting leakage in a timely basis and provide support to consumers in monitoring/reducing water consumption.	Continuous Improvement													Industry review has been completed. Request For Proposals to be posited in August and contract to be awarded at end of 2014. Partnership arrangement has been set up with NAIT and student will be on Board in September to assist evaluation of technologies and Request For Proposals.
Financial Services	Electronic Funds Transfer	Promoting and working with vendors/employees to make payments through EFTs, enhancing operational efficiency, timely bank reconciliation and tighter internal controls for vendor payments.	Continuous Improvement													Progressively increase in number of vendors and employees enrolled in EFTs and reduce cheque production.
Human Resources	Implementation of Corporate Training and Development Plan	Implement approved Plan to ensure that internal training initiatives are linked to and support Council and Administration priorities.	Continuous Improvement													Training and Development (T&D) budgets are now centrally administered effective Jan 1, 2014 with ongoing efforts to utilize budget appropriately and effectively build building organization strength. The T&D plan has been developed and it is being monitored for effectiveness and to budget.
Strategic Services	Website Reconciliation	Consolidate all City websites into single open source content management system and launch a new website of websites	Continuous Improvement													The website consolidation project team selected a vendor to implement the website strategy and to develop the new integrated website by Quarter Three 2014.

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Strategic Services	Online Performance Dashboard	Provide a set of performance measures through online dashboard in order to enhance accountability and transparency while offering greater corporate intelligence for decision making.	Continuous Improvement	http://statracker.stalbert.ca/extranet/statracker/												The StaTracker Online Performance Dashboard was presented to Council and launched on February 24th, 2014 as part of the 2013 Continuous Improvement Program. The dashboard will be updated quarterly at a minimum as part of the Quarterly Report presentation to Council.
Strategic Services	Corporate Reporting Process Review	Review quarterly reporting process to streamline the process and ensure that information provided is of value to Council, Administration and the public.	Continuous Improvement													Administration evaluated the reporting process and identified an opportunity to streamline the process and formatting of the report, while providing Council with a more comprehensive and better aligned reporting that includes status updates for Council Priorities and other major projects in one report. This change has eliminated duplication previously experience with reporting to Council and has reduced time required to complete the Quarterly Report by approximately 100 hours.
Strategic Services	Corporate Business Plan and Budget Document	Review content to ensure the information contained in the plan provides greatest value and interest to Council and the public.	Continuous Improvement													The 2015 Corporate Business Plan and Budget document will be reviewed to ensure that the content is providing the greatest value and interest to both Council and the public. A review of this document will be completed in Quarter Two in preparation for the 2015 budget process.
Public Works	Public Works Site Policy	Develop a sites policy for storage and handling of materials, such as snow & sanding materials that recognized timelines and environmental consideration.	Corporate Improvement													Draft policy under review and scheduled to be presented to Council in Quarter Two of 2014.
	Cemetery Improvements	Develop a long-term concept plan to guide the future needs of the City's cemetery with consideration for current industry practices and service levels.	Corporate Improvement													
Transit Services	Handibus System Improvements	Extension of peak hand bus service into Edmonton.	Corporate Improvement													Administration is awaiting arrival of additional handibuses, working with Edmonton Transit (DATS) related to scheduling. Implementation of peak Handibus service to Edmonton is planned for Quarter Four 2014.
Transit Services	St. Albert Transit Marketing Plan	Develop a Transit Marketing Plan for 2014. This plan intended to attract new transit users and integrate StAT branding with the corporate brand within the proposed 2014 budget.	Corporate Improvement													Transit rebranding related to the Spring Ride Guide, signs and office stationary was completed in Quarter One and is scheduled for implementation in Quarter Two. The StAT marketing plan will be completed in Quarter Two.
Human Resources	Review Salary Administration Policy and Process	Review and update policy to explore salary survey comparators and process.	Corporate Improvement													This has be delegated to quarter three or four due to workload challenges.
Human Resources	Benefits Program Provider Review	Tender the employee benefits program for quotes from a variety of vendors to ensure that the City is receiving the best value for the investment for the benefit premiums paid.	Corporate Improvement													To be initiated upon hiring of a new Director of HR, planned for Quarter Two 2014.

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Legislative Services	Corporate Policy & Bylaw Review	Develop a work plan to review and update as necessary 81 Council policies.	Corporate Improvement													Work plan will be developed following the recruitment and hiring of Legislative Initiatives Coordinator, Planned for Quarter Two 2014.
Engineering Services	Letter of Credit Policy	The policy will establish standard and consistent Letter of Credit requirements for development projects.	Council Directive													This project completed in Quarter One.
Engineering Services	Offsite Levy Policies	Policies will provide a consistent and transparent framework to encourage and support growth while ensuring infrastructure costs are allocated appropriately.	Council Directive													The current plan would see this project completed towards the end of Quarter Three; however, Administration is awaiting stakeholder review and comment on the growth impact from the draft Utility Master Plan, which is expected to take longer than anticipated. Once Administration has a better understanding of stakeholder timelines, new timelines will be developed.
Engineering Services	Encroachment Policy	The policy will provide clear and consistent direction on encroachments and how they will be addressed especially in the environmentally sensitive areas.	Council Directive													Policy is 90% complete; pending Council direction to proceed with implementation.
Engineering Services	Industrial Engineering Standards	Review and report on potential Industrial Engineering Standards that could be adopted in support of development of the employment lands.	Council Directive													Originally scheduled to come to Council in April 2014 but it was deferred pending the results of the marketability and conceptual studies that are currently in progress.
Engineering Services	Private Infrastructure Management Procedures	Prepare Administrative Procedures in support of the approved Council Policy C-IS-03.	Council Directive													Procedures were approved by the City Manager February 28, 2014.
Planning and Development	Housing Priorities Report	Identify housing gaps and anticipated demand, and prioritize housing related initiatives	Council Directive													Council approved the "Affordable Housing Delivery Model" in 2012. The model recommended that the City rank its priorities to ensure the highest needs were addressed. A public engagement process involving outreach to providers and stakeholders and online survey was completed in April of 2014 and the results are being reviewed and compiled into a report for Council – the due date to Council for this report has not been set.
Planning and Development	City Owned Building Lease Rate Policy	Develop policy to identify rates for not-for-profit and for profit organizations, considering in-kind support and life cycle maintenance.	Council Directive													Draft policy presented to Council Quarter One 2014. Administration is to report back to Council by Quarter Three 2014.
Planning and Development	Review School Site Allocation Agreement	Review and provide recommendations of changes to the School Site Allocation Agreement	Council Directive													Report drafted and is in review with school boards.

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					2014				2015				2016	2017		
					Q1	Q2	Q3	Q4	Q1	Q2	Q3	Q4				
Planning and Development	Naming Procedures	Develop Administrative procedures, establish Naming Committee and processes, update Council policy as required.	Council Directive													Administration is preparing Administrative procedures on naming, including the formation of a Naming Committee (P&D, museum, AHF, Culture) to recommend and vet potential historical names. Potential Names list that would be approved by Council (to include historical names) is being formalized. Administration is updating the existing street names list of those names in use. The list online is up-to-date with historical names. The names for local botanical and geographically significant names are being reviewed to be added. Staff are also drafting amendments to the Naming Policy to reflect some of these changes Staff have met with the Mayor to outline Administration's approach and to discuss the various motions made by Council and are scheduled to come to Council in early July to get the Potential Names list approved and any policy changes that may be needed.
Planning and Development	Erin Ridge Traffic Mitigation Plan	Develop multi-year plan to implement traffic mitigation measures to address traffic/parking issues in Erin Ridge	Council Directive													No update for Quarter One. The Erin Ridge Traffic Mitigation Plan will be developed in Quarter Two and presented to Council, as per Council's motion, in July.
Police Services	Police Long Term Department Plan	Update the Policing Services Long Term Department Plan to ensure future community needs are met.	Council Directive													Draft Plan was presented to Council on February 24th and the community consultation and feedback commenced. Updated plan will be presented to Council by Quarter Three 2014.
Recreation and Parks	Bike Skills Park	Work with the community to design and construct a Bike Skills Park.	Council Directive													Council approved Riel site in March 2014. Environmental Assessment of the site is currently underway. Pending successful approval through the environmental assessment process, the park will begin construction in Fall 2014.
Recreation and Parks	Lifecycle Programs	Manage lifecycle programs for Aquatic Facilities, Servus Place and City Playgrounds to ensure city's major recreation facilities and playgrounds are safe and well maintained.	Council Directive													Request for Proposal and work scheduling was undertaken in Quarter One.
Recreation and Parks	Spruce Up St. Albert	Organize annual event where residents, schools and organizations clean and naturalize parks, trails and river valley.	Council Directive	http://www.stalbert.ca/spruce-up-st-albert												Planning for May 11 Clean Up took place in Quarter One.
City Manager Office	Capital Partnership Program	This shared funding program is designed to stimulate new capital projects to help prepare St. Albert for the anticipated community growth.	Council Directive	Capital Partnership Program Policy												The work plan for 2014 includes a series of forums and workshops intended to support the interested groups in the development of project business plans to be ready for consideration by Council in 2015. This is a five year program, up for review in 2019.
City Manager Office	Community Support Centre	This project includes a number of steps to update the business plan and the design and construction of a Community Support Centre.	Council Directive													All motions related to this project were rescinded by Council on February 18, 2014 so no further action is planned or anticipated.

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Financial Services	Electricity/Natural Gas Contract	Negotiate and select a vendor to supply natural gas and electricity to maximize savings and stabilize costs.	Council Directive													In 2013, on-going budget savings from natural gas are $126,200 and 2014 estimated budget saving is $170,100 included in 2014 operating budget assumptions.
Financial Services	Franchise Fee Agreement	Review and analyze changes to the Electricity and Natural Gas Franchise Agreement, explore alternate sources of revenue in order to minimize tax increase.	Council Directive													Work on preliminary analysis took place to be provided to Council in Quarter Two. Follow up report to be prepared for SCOF in Quarter Two 2014 before commencement of 2015 proposed budget development if supported by SCOF.
Human Resources	Collective Bargaining with CUPE 941 & 5141	Negotiate new collective agreements with CUPE 941 (Public Works and Transit) and 5141 (Policing Services).	Council Directive													Negotiations are ongoing with both unions and are expected to be completed in Quarter Two.
Human Resources	Collective Bargaining with IAFF 2130	Report to Council and request a bargaining mandate.	Council Directive													The IAFF collective agreement expires on December 31, 2014. Administration will report to Council in Quarter Four 2014 and request bargaining mandate.
Legislative Services	Census 2014	Conduct Municipal Census in April 2014.	Council Directive													Quarter One activities entailed planning to conduct the municipal census. Plans on track for initiation of 2014 Census in April 2014.
Strategic Services	Municipal Governance Review - CAO and Governance Policy Review	Improve organizational effectiveness and policy alignment.	Council Directive	(C86-2013)												Scheduled for Council's review on March 24, 2014. If necessary, the matter will return to Council in May 2014.
Strategic Services	St. Albert/Sturgeon County Intermunicipal Affairs Committee (IAC) - Intermunicipal Project Work	Council has committed to working collaboratively with Sturgeon County, and to developing work plans to address key intermunicipal priorities.	Council Directive													Administrative work on work plan items continues, with an update on each project schedule at the February 2014 IAC meeting. The February 2014 IAC meeting will also serve as a joint strategy session, facilitated by a third party.
Recreation and Parks	Reciprocal Use Agreement Between City of St. Albert and St. Albert School Districts	Update the Reciprocal Use Agreement needs to be updated to include the two new St. Albert schools.	Governance													This project will begin in 2015.
Legislative Services	Agenda Management Software	Implementation of software to facilitate more efficient processes for agenda report and Council meeting agenda development and distribution as well as management of workflows and tracking of actions resulting from Council Meeting decisions.	Governance													Research and development of specifications for Request For Proposals are progressing. Upcoming steps: posting of Request For Proposals; Evaluation of submissions; and contract development. This will lead to initiation of software implementation by Quarter Four 2014. Completion of implementation and user training expected some time in 2015 depending on rollout recommendations of provider of product chosen via the Request For Proposals process.
Strategic Services	Government Relations Program - Development of a Provincial Advocacy Strategy	To identify priorities and ensure efforts are maximized in order to have an impact and to influence decisions with the Government of Alberta.	Governance													January 9/10 - Council reviewed its advocacy priorities in relation to its strategic plan and these will direct the City's future advocacy activities and preparation of a strategic advocacy plan. Quarter two will include a strategy session with Council.

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Strategic Services	Life Cycle Replacement Plan Policy	Establish a corporate policy for life cycle replacement of assets and ensure documentation is in place to guide Administration's plans and budgets.	Governance													A draft lifecycle replacement plan policy is being developed as part of a larger Asset Management strategy for the Corporation. This policy is currently in progress and will be presented to Council when it has been finalized and coming to Council in quarter two.
Strategic Services	Corporate Strategic Plan 2015-2017	The Corporate Strategic Plan will guide the organization in aligning existing plans and initiatives to common goals and a common purpose. The Strategic Plan will assist in organizational prioritization and is a key element of the City's Strategic Planning Framework.	Governance													Council held their annual strategic planning retreat on January 9th and 10th. The revised Council policies (C-CG-01 and C-CG-02) were presented to Council on February 3rd for approval. These policies will form the basis of the Corporate Strategic Plan. Administration is currently in the process of preparing indicators to support the strategic plan. These indicators are intended to be presented to Council during their retreat on June 12th, 2014. Once these indicators are approved, the Corporate Strategic Plan will be designed and published to the community.
Strategic Services	Community Satisfaction and Opinion Survey Plan	To provide a more comprehensive approach that will address challenges and gaps in the current community survey practice, while providing Council and Administration with more timely and better aligned strategic insight for current and future decision making.	Governance													Council approved a Community Satisfaction Survey and Opinion Survey Plan on March 24th, 2014. Preparations for both the online public budget tool and public round tables / focus groups are currently underway. In addition, a Request for Proposal (Request For Proposals) document is currently being developed to support the roll-out of the Community Satisfaction Survey tool. The results from this survey are expected in the fall.
Strategic Services	Strategic Planning Framework	A strategic framework was developed in 2013 to support alignment and consistency across the City of St. Albert's strategic and business planning processes. These principles will be implemented across the organization in 2014.	Governance													A draft strategic framework Council policy was developed to replace the existing Council policy C-CG-06 (Strategic and Business Planning). This policy was submitted to Council on March 24th as part of the Governance and City Manager Policy Review.
Strategic Services	City's Annual Report	To develop a 2013 Annual Report to maintain the corporate record and submit the City's financials to the GFOA for a corporate award.	Governance													The 2013 Annual Report project was split into two components to ensure project resources were used as efficiently as possible. The 2013 Audited Financials was the first major deliverable and was presented to SCF on April 14th, 2014. This information was then submitted for design and finalized. The Annual Report will be presented to Council on May 5th, 2014.
Engineering Services	Master Development Agreement Template Update	Revisions to agreement will align with changes made to Offsite Levy Bylaw 30/2013.	Legislative Requirement													Updates are ongoing. Completion subject to Council approval of related policies in Quarter Three 2014.

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Planning and Development	Long-term School sites framework	Develop a city-wide framework for school site locations that could include number and size of sites, site configuration and associated recommendations and guidelines.	Legislative Requirement													Report drafted and is in review with school boards.
Planning and Development	Carrot Creek - LUB Update	Update Designated Flood Line in LUB to include the west side of Carrot Creek.	Legislative Requirement													Administration will seeking Council Direction in Quarter Two 2014. Land Use Bylaw amendments will be completed by Quarter Four.
Environment and Sustainability	Contaminated Sites Assessment Financial Liability Policy Requirement	Assessment of all City owned contaminated sites to determine remediation plans in respect to the 2012 Audit recommendations.	Legislative Requirement													Council approved business case for $126,000 in 2014. The request for proposals was completed in Quarter One and assessments will be completed in by Quarter Three.
Environment and Sustainability	Ray Gibbon Drive Environmental Approval Monitoring	Annual monitoring of Riel Marsh, Riel Constructed Wetlands and Wildlife Movement Impacts as per RGD Approval requirements.	Legislative Requirement													Monitoring will continue until 2018 and a final report will be submitted to Department of Fisheries and Oceans.
Environment and Sustainability	Environmental Monitoring and Remediation - Riel Park redevelopment of former landfill	Remediation and monitoring requirements as per Environment Canada Inspector's Direction issued to the City in 2004 and updated in 2007, as well as Alberta Environment Code of Practice for Landfills. Capping and grading of former landfill at Riel park completed from 2007 - 2013. A Landfill Closure Plan and Final Report is required by	Legislative Requirement													Annual water quality monitoring and remediation reports from 2013 were finalized and presented to Environment Canada and Alberta Environment and Resource Development in Quarter One.
Strategic Services	Council Strategic Planning Retreat	To identify and confirm Council's goals and priorities for Council's term.	Legislative Requirement													Council held their annual strategic planning retreat on January 9th and 10th. The revised Council policies (C-CG-01 and C-CG-02) were presented to Council on February 3rd for approval. Council will meet again on June 12th, 2014 to discuss their priorities and review strategic indicators.
Public Works	Snow & Ice Control Policy	Update service levels within policy and provide updated wording to clarify the policy's intent. Update existing policy to reflect current service levels and operational practices.	Long Term Department Plan	PW LTDP												Administration is reviewing and researching best practices, weather patterns and historical budgets. Scheduled to be presented to Council in Quarter Four.
Public Works	Poplar Tree Removal and Replacement Program	Remove and replace Hybrid Poplar trees. These trees have a short life cycle at which point they become a high safety risk to residents and property.	Long Term Department Plan													Removal of trees occurred in Quarter One and Quarter Two. Plantings will occur in quarter three and four.
Transit Services	NAIT LRT Extension Route Redesign	Route restructuring to provide transfer connections with Edmonton's North LRT extension at NAIT which is consistent with the Transit LTDP.	Long Term Department Plan	StAT LTDP												Development and coordination with Edmonton has been completed, however implementation due to LRT delays is now scheduled for January 2015.

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Transit Services	Open Payment Fare System Project (Smart Card)	Implement a regional Open Payment fare collection system in partnership with the City of Edmonton and (No Suggestions) County.	Long Term Department Plan	StAT LTDP												Administration is awaiting ETS request to participate in the development of an Request For Proposals for the new system to be published in Quarter Four 2014. Also awaiting confirmation of GreenTRIP funding.
Transit Services	2015 Transit Vehicle Procurement	Procurement of growth transit buses and investigation into procurement of electric buses.	Long Term Department Plan	StAT LTDP												Administration is researching smaller buses for local routes as well as electric buses for recommendations for the 2015 Capital growth budget.
Transit Services	Transit Technology Implementation Phase II	Pursue technological upgrades to improve efficiency and customer attraction.	Long Term Department Plan	StAT LTDP												Making real time transit schedule information available over the telephone through interactive voice recognition on Next Bus planned for Quarter Two 2014. StAT schedule information will be added to the Transit App Quarter Two 2014.
Transit Services	Campbell Road Transit Centre Restructure	Route and service restructuring related the proposed Campbell Road transit centre and park and ride is required prior to opening in 2016.	Long Term Department Plan	StAT LTDP												Awaiting schedule adherence review expected in Quarter Two 2014.
Transit Services	Long Term Bus Storage/Maintenance Plan	The expansion of the existing transit facility is planned to accommodate growth of the transit fleet. Interim measures will also be designed to deal with storage and maintenance until the project is expected to be complete in 2017.	Long Term Department Plan	StAT LTDP												Review of short term options for storage of additional buses until a long term solution is finalized.
Transit Services	Transit By-Law Update	As part of the Transit Long Term Department Plan, the bylaw is being updated to be consistent with the City Code of Conduct.	Long Term Department Plan	StAT LTDP												No update for Quarter One. Work is planned to commence in Quarter Two.
Transit Services	Develop Policies related to Handibus Eligibility and Advisory Committee Operations	Develop Council and Administration policies to define Handibus eligibility to be reviewed by the Handibus Advisory Committee.	Long Term Department Plan	StAT LTDP												Work is in progress. The Handibus Advisory Committee reviewed policies in March 2014. Review by Legal and Legislative Services and City Manager approval will take place in Quarter Two.
Information Technology	Long Term Technology Plan	To plan and document the strategic direction the IT Services Department (including GIS) should take over the planning period in order to best support the strategic plans and business requirements of the City.	Long Term Department Plan													The drafting of the plan was ongoing in quarter one with internal consultations taking place to improve the draft. The aim is to bring the plan to Council in Quarter Two/Quarter Three 2014.
Cultural Services	Northern Alberta Int'l Children's Festival	Plan and deliver 2014 Festival.	Major Events													Tickets went on sale in January to schools and March to public. Sales are so far on target to meet forecasts. St. Albert CIVC has taken an active role in maximizing the volunteer experience around Festival.

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Black Circle - New Project
Green Circle - In Progress
Yellow Circle - Delay
Red Circle - Completed

					Timing											
					2014				2015				2016	2017		
Department Name	Project/Activity Name	Project/Activity Purpose	Directive	Link to Reference	Q 1	Q 2	Q 3	Q 4	Q 1	Q 2	Q 3	Q 4			Status*	Quarter One Status Update
Engineering Services	Utility Master Plan	This plan will provide an engineering analysis of the City's existing utility assets and what infrastructure is required to support future growth within the City. Completion of this report will provide a useful planning and long-term budgeting tool to ensure the City can continue to support growth.	Master Plan													Draft report has been received and reviewed by staff. Stakeholder consultation is about to commence. Completion of project is anticipated by the end of Quarter Two.
Cultural Services	Development of Public Art Maintenance and Restoration Plan	The long-term plan will ensure that the City's public art collection is preserved and maintained for current and future generations.	Master Plan													Delayed due to staffing capacities. New forecasted completion date for Quarter Three 2014.
Cultural Services	Buffalo Hunt Sculpture/ Landscaping	Community project undertaken by the St. Albert Historical Society in consultation with the City to install the sculpture and walkways.	Master Plan													No update for Quarter One.
Planning and Development	Downtown Parking Strategy (DARP)	Develop a strategy to ensure effective provision and management of parking resources over time for Downtown.	Other Plans													Downtown Parking Strategy is underway with anticipated completion in Quarter Two.
Planning and Development	Downtown Approaches Study (DARP)	Develop design parameters for key gateways to Downtown	Other Plans													Development of design parameters for key gateways to Downtown is underway with anticipated completion in Quarter Two.
Planning and Development	Downtown Pilot Projects (DARP)	Establish pilot projects to trial ideas for downtown improvements prior to permanently implementing them.	Other Plans													Planning took place in Quarter One for two pilot projects that will start in Quarter Two and later in 2014: Pilot Project #1 - Pop-up patios, scheduled to run June-October 2014. The plan for pop-up patios was completed and communicated to downtown businesses. Pilot Project #2 - Angle Parking on Perron Street, scheduled to run June 2014 - June 2015. The plans for angle parking were completed and communicated to the downtown business community in Quarter One.
Planning and Development	Downtown District update in LUB (DARP)	Update Downtown District in LUB to incorporate all of downtown.	Other Plans													Planning took place for work that will take place later in 2014. District to be extended to include Riverside and Millennium Heights character areas which are primarily for higher density residential development.
Planning and Development	Urban Village Guidelines	Update existing Urban Design Guidelines to ensure currency and relevance for upcoming development.	Other Plans													Draft Urban Village guidelines are being drafted and reviewed by Administration before the guidelines are presented to Council in Quarter Three.
Planning and Development	Population Forecast Model Update	Update model with 2014 census data and develop report	Other Plans													Awaiting census data to start this project.

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					2014				2015				2016	2017		
Department Name	Project/Activity Name	Project/Activity Purpose	Directive	Link to Reference	Q 1	Q 2	Q 3	Q 4	Q 1	Q 2	Q 3	Q 4			Status*	Quarter One Status Update
Recreation and Parks	Grey Nuns White Spruce Park Management Plan	Management Plan is being created to ensure long term sustainability and direction for overall park management of the forest and park area, management of the people (users) and management of the education and awareness.	Other Plans	http://www.stalbert.ca/grey-nuns-white-spruce-park											●	A draft management plan was worked on.

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Quarterly Report – Summary of Format Changes
Council Goals and Priorities and Major Projects Status Update

As a continuous improvement effort, Administration evaluated the reporting process for the Quarterly Report and identified an opportunity to streamline the process and the format of the quarterly report in order to provide Council with a more comprehensive and better aligned reporting. The new format includes status updates for Council Priorities and other major projects in one report rather than two separate reports that Council received in the past. The new format better links and aligns work with Council's Goals and Priorities, Council Direction and major plans (Municipal Development Plan, Master Plan, Long Term Department Plan, etc.).

The new report is organized under the following column headings to provide consistent information for each Council priority and major project:

1. "Project Name" – The commonly referred to name of the project/activity.
2. "Project Purpose" – This section provides brief explanation for the purpose of the project.
3. "Directive" – The authority for undertaking the project. The available categories include:
    a. Council Goals and Priorities
        i. Economic Prosperity
        ii. Historic, Creative and Active Community
        iii. Green Community
        iv. Excellence in Government
        v. Sustainable Infrastructure and Services
        vi. Safe, Healthy and Inclusive Community
    b. Council Directive (this may include Council motion or other form of Council Directive)
    c. Legislative requirement
    d. Master Plan – project is result of the Master Plan implementation
    e. Long Term Department Plan (LTDP) – project is a result of LTDP plan, implementation or to maintain services to residents.
    f. Other Plans (e.g., DARP)
    g. Governance
    h. Continuous Improvement
    i. Corporate Improvement – under the CAO authority to manage the Corporation as per the Municipal Government Act and City Manager Bylaw 13/2002
    j. Major Events
    k. Capital Project

4. "Link to Reference" – Where appropriate, a hyperlink is provided to a complete document that is available online for additional reference for a particular project or Council Priority.

5. "Timing" – Highlighted quarters/years show the life span of a project and when the project is expected to complete.
6. "Status" – This is a quick visual reference to identify projects in progress, new projects, completed projects and projects that may be experiencing a delay. This column can be filtered by status type for a quick view of only one status category.
7. "Status update" – A succinct status update is provided for the project/activity for the quarter, including updates for major milestones, progress on key activities and when the report/update may be presented to Council.

This new format provides future opportunities for automating the process which will result in further efficiencies as well as provide Council with a report that can easily be filtered by area of interest (e.g., Council Priority, new projects, completed projects, etc.).